

**From:** [Mona Rublewski](#)  
**To:** [Eleanordaugherthy@uconn.edu](mailto:Eleanordaugherthy@uconn.edu); [Gilbert, Michael](#)  
**Subject:** Commuter COVID Testing  
**Date:** Sunday, August 9, 2020 12:26:23 PM

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\*Message sent from a system outside of UConn.\*

I am writing with my concerns of COVID testing for commuter students. I have two UCONN students who typically live on campus but have decided to commute this semester due to COVID. I have researched getting them tested prior to coming to their in person classes, but have been having a lot of difficulty. We live close to campus and so I asked if UConn would test them in order for them to attend their in person classes. I was advised that you would not test commuter students and I should look at testing facilities linked on the SHaW website. After researching these facilities, it is still difficult to get a test for an asymptomatic student. The CVS site listed is only accepting patients who are "priority". Two other sites listed were extremely limited in hours (one morning a week) and also said results will be returned 10-12 days after testing. The timeline of needing to test within 14 days of class and also get the results back before classes start has proved to be extremely difficult. After relaying this to SHaW, I was told that there might be a place set up for commuters to go test but they are still working on it. I was also advised that if we could get the testing ourselves that would be the best option. With only 22 days before in person classes and no clear way to test commuter students, I don't see how they will all be able to get tested prior to classes beginning. We live within 15 minutes from campus and are having such difficulty, I can't imagine how out of state students will be able to accomplish this. I hope that UConn will reconsider testing those commuter students with in-person classes in order to ensure that all commuters can get tested, get results in a timely manner, and keep the UConn community safe.

Thanks,  
Mona Rublewski

Sent from [Mail](#) for Windows 10

**From:** [Richard Bryant](#)  
**To:** [Agwunobi, Andrew](#); [Gilbert, Michael](#); [Jordan, Scott](#)  
**Cc:** [Rubin, Rachel](#); [Kirk, Michael](#); [Burckardt, Jennifer](#)  
**Subject:** COVID-19 Resources Update  
**Date:** Tuesday, July 28, 2020 6:16:05 PM  
**Attachments:** [Vestra Labs - Master Pitch Deck v1.2.pdf](#)

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\*Message sent from a system outside of UConn.\*

Good Afternoon,

My name is Richard Bryant and I am the Director of Community Relations for Vestra Labs. Vestra Labs is a pioneer in concierge phlebotomy services, on-site testing and occupational health support. Our executive leadership team has been providing on-site phlebotomy and testing services for over a decade.

As colleges and universities gear up for the Fall semester I wanted to make you and your organization aware that certain solutions are available to help protect your students, faculty and staff.

- **24/7 Nationwide Support**
- **Rapidly Deployable**
- **Highly Skilled and Efficient Teams**
- **24-48hr Turnaround on Results**
- **1.8 Million Tests In-Stock [PCR Swabs and Blood Drawn Antibody Tests]**
- **Ability to process up to 45,000 tests per day**

We recently supported 146 skilled nursing facilities for the State of Arizona, performing over 30,000 tests. Next week we will be deploying to Florida to perform 60,000 tests at the request of an organization. We are currently supporting colleges, schools, senior care facilities, communities, Fortune 500 companies and small businesses alike. Attached is a brief introduction to Vestra Labs and the services we are able to provide. Beyond testing, our complete facility sanitation and disinfection services would potentially be advantageous for the UCONN campus. I am aware that the university has taken a very robust and proactive stance in regards to combating the impacts of COVID-19 across the organization as a whole and it would be an honor to combine that vision and leadership with the experience and resources of Vestra Labs to see this fall kicked off in the safest and most efficient manner possible.

I look forward to working with your leadership team in the days, weeks and months ahead. Lets establish a brief conference call this week to discuss available and cost saving options that would benefit the University of Connecticut.

Best Regards,

Richard Bryant  
Director of Community Relations

Vestra Labs • Nationwide  
903.424.3220  
[r.bryant@vestra-labs.com](mailto:r.bryant@vestra-labs.com)  
[Vestra-Labs.com](http://Vestra-Labs.com)

“Protecting your greatest asset, your people.”

**From:** [Downs, Catherine](#)  
**To:** [Page, Shannon](#)  
**Cc:** [Gilbert, Michael](#); [Clokey, David](#); [Murdock, Stacey](#)  
**Subject:** DSA Return to Campus/COVID Testing  
**Date:** Monday, July 27, 2020 4:31:53 PM  
**Attachments:** [REDACTED]

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Hi Shannon,

Please find attached the Division of Student Affairs Return to Campus/COVID testing information you requested. Please feel free to reach out to me or Stacey if you have any questions.

Thank you.

Cathy

*Cathy Downs*

Executive Assistant

Office of the Vice President for Student Affairs

233 Glenbrook Road, Unit 4121

Storrs, CT 06269-4121

860-486-2265 – p

860-486-1194 – f

Catherine.downs@uconn.edu

**From:** [Gilbert, Michael](#)  
**To:** [Barbara Roche](#)  
**Subject:** Fw: Athletics release re: Football  
**Date:** Wednesday, August 5, 2020 9:10:52 AM

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**From:** Kirk, Michael <michael.kirk@uconn.edu>  
**Sent:** Wednesday, August 5, 2020 8:44 AM  
**To:** Katsouleas, Thomas <thomas.katsouleas@uconn.edu>  
**Cc:** Rubin, Rachel <rachel.rubin@uconn.edu>  
**Subject:** Athletics release re: Football

To the Board:

The message below was released to the media this morning. Word had begun to leak prior to it being sent.

Mike

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The University of Connecticut Department of Athletics today announced that its football program will cancel all competition for the 2020-21 school year.

"After receiving guidance from state and public health officials and consulting with football student-athletes, we've decided that we will not compete on the gridiron this season," director of athletics David Benedict said. "The safety challenges created by COVID-19 place our football student-athletes at an unacceptable level of risk."

Members of the team will remain enrolled in classes, either virtually or in person, as full-time students at UConn. The team members will also retain access to facilities and support services in accordance with NCAA rules, ensuring that student-athletes remain on track academically and developmentally.

While the Huskies began spring practice on February 4 and were one of the only teams in the country to complete a full spring schedule, the opportunities to condition and train as a team have been limited in recent months. The team has been on campus since early July with zero student-athletes testing positive for COVID-19.

This season's games against Illinois, Indiana, Maine and Mississippi have already been taken off the schedule by those schools' respective conferences and uncertainty surrounded the contests against North Carolina and Virginia.

"The necessary measures needed to mitigate risk of football student-athletes contracting the coronavirus are not conducive to delivering an optimal experience for our team," Benedict said. "Ultimately, the student-athletes would rather preserve their year of eligibility with an eye to competing under more typical circumstances during the 2021 season."

Head football coach Randy Edsall concurred. "We engaged and listened to the concerns of our football student-athletes and feel this is the best decision for their health, safety, and well-being," Edsall said. "Our team is united in this approach and we will use this time to further player development within the program and gear ourselves to the 2021 season."

The football student-athletes offered their thoughts in a statement. "As a team we are in full support of the decision to not compete in 2020. We have many health concerns and not enough is known about the potential long term effects of contracting COVID-19. Additionally, we have not had the optimal time to train mentally & physically to be properly prepared to compete this season. We love this game and love competing. We came to

campus in the beginning of July knowing there would be challenges presented by the pandemic but it is apparent to us now that these challenges are impossible to overcome."

"I am supportive of this decision and know that it was made in conjunction with and in the best interest of our football student-athletes, University President Thomas Katsouleas said. "These young men love competing for UConn and our fans love cheering for them on Saturdays. But the associated health risks are too much to overcome and I agree this is the best course of action."

UConn Athletics will be reaching out to season ticket holders and supporters in the coming days to further explain options and provide individualized solutions as needed including full refunds when requested. Regarding the status of other fall sports, UConn will continue to work with the BIG EAST to chart the best path forward.

"Among all the uncertainty surrounding the pandemic for the last several months, our top priority has clearly been and will always be ensuring the health and well-being of our student-athletes, staff and fans," Benedict continued. "With that in mind, we concluded that this action was necessary. Obviously, there are details that need to be addressed but safety was foremost on our minds when making this decision and we know our fans share that same commitment."

Pat McKenna

Associate Director of Athletics for Athletic Communications

UConn Division of Athletics

Communications

PHONE: 860.486.2394 | CELL: 860.420.7311

2095 Hillside Road, U-1173 | Storrs, CT 06269-1173

[UConnHuskies.com](http://UConnHuskies.com) | [@UConnHuskies](https://twitter.com/UConnHuskies)



**From:** [Daugherty, Eleanor](#)  
**To:** [Gilbert, Michael](#)  
**Subject:** FW: COVID-19  
**Date:** Friday, July 31, 2020 2:04:23 PM  
**Attachments:** [image003.png](#)  
[COVID Testing Costs per Test - 7-2020.xlsx](#)

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FYI

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**From:** Onorato, Suzanne <suzanne.onorato@uconn.edu>  
**Sent:** Friday, July 31, 2020 9:32 AM  
**To:** Daniels, Gregory <gregory.daniels@uconn.edu>; Cote, Leslie H <leslie.cote@uconn.edu>; Horn, Amy <amy.horn@uconn.edu>; Kearney, Kathleen <kathleen.kearney@uconn.edu>; Jordan, Scott <scott.jordan@uconn.edu>; Eror, Ellyssa <ellyssa.eror@uconn.edu>; Daugherty, Eleanor <eleanor.daugherty@uconn.edu>; Clifford, John <john.clifford@uconn.edu>  
**Subject:** RE: COVID-19

Hello,

Attached please find the spreadsheet we worked on during the Student COVID Testing meeting.

Thank you,  
Suzanne

**SUZANNE A. ONORATO, PH.D.** | *she/her/hers*  
EXECUTIVE DIRECTOR  
UConn | STUDENT HEALTH AND WELLNESS  
HILDA MAY WILLIAMS BUILDING | UNIT 4011  
234 GLENBROOK ROAD | STORRS, CT 06269-4011  
OFFICE PHONE: 860.486.0744 | DIRECT LINE: 860.486.0743  
STUDENTHEALTH.UCONN.EDU

*Be well. Feel well. Do well.*

*E-mail is not for urgent or emergency messages. If privacy is essential or if this is urgent, please contact Student Health and Wellness (SHaW) by phone at 860.486.4700 or call 911 in an emergency. SHaW cannot guarantee the integrity and security of electronic communications and any information and/or material may constitute a public record under the laws of the State of Connecticut. This information is intended only for the individual to whom it was addressed and may not be forwarded, copied or printed absent a legitimate business purpose or without permission from the sender. If you have received this message in error, please notify SHaW immediately by telephone at 860.486.4700 and delete it from your records.*

-----Original Appointment-----

**From:** Daniels, Gregory <[gregory.daniels@uconn.edu](mailto:gregory.daniels@uconn.edu)>  
**Sent:** Thursday, July 30, 2020 5:58 PM  
**To:** Daniels, Gregory; Cote, Leslie H; Horn, Amy; Kearney, Kathleen; Jordan, Scott; Onorato, Suzanne; Eror, Ellyssa; Daugherty, Eleanor; Clifford, John  
**Subject:** COVID-19  
**When:** Friday, July 31, 2020 8:30 AM-9:30 AM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** WebEx (See below)

-- Do not delete or change any of the following text. --

**When it's time, join your Webex meeting here.**

Meeting number (access code): [REDACTED]

Meeting password: [REDACTED]



**Tap to join from a mobile device (attendees only)**



**Join by phone**



[Global call-in numbers](#)

**Join from a video system or application**

Dial [REDACTED]

You can also dial [REDACTED] and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [REDACTED]

If you are a host, [REDACTED] to view host information.

Need help? Go to <http://help.webex.com>



**From:** [Downs, Catherine](#)  
**To:** [Arias-Crinna, Claudia](#); [Armstrong, John](#); [Armstrong, Maureen](#); [Briody, Joseph](#); [Buda, Megan](#); [Canniff, Janice](#); [Catoe, Jamel](#); [Clokey, David](#); [Costanzo, Cynthia](#); [Daugherty, Eleanor](#); [Doerr, Daniel](#); [Downs, Catherine](#); [Frain, Jay](#); [Gilbert, Michael](#); [Kernozicky, Stephanie](#); [Korbel, Donna](#); [McComb, Karen](#); [Murdock, Stacey](#); [Onorato, Suzanne](#); [Pierce, C](#); [Schipani, Pamela](#); [Sousa, Len](#); [White, Ginger](#)  
**Subject:** FW: COVID-19 Medical Care and Expectations During Fall  
**Date:** Wednesday, August 12, 2020 11:13:07 AM  
**Attachments:** [image006.png](#)  
[image001.png](#)  
[image002.emz](#)  
[image004.png](#)  
[image005.png](#)  
[image008.png](#)

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Dear Student Affairs Leadership Team:

Please see below an e-mail sent to students this morning. Thank you.

Cathy

*Cathy Downs*

Executive Assistant

Office of the Vice President for Student Affairs

233 Glenbrook Road, Unit 4121

Storrs, CT 06269-4121

860-486-2265 – p

860-486-1194 – f

[Catherine.downs@uconn.edu](mailto:Catherine.downs@uconn.edu)

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**From:** DOS - Dean of Students <[deanofstudents@uconn.edu](mailto:deanofstudents@uconn.edu)>  
**Sent:** Wednesday, August 12, 2020 10:59 AM  
**To:** STORRS\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU  
**Subject:** COVID-19 Medical Care and Expectations During Fall



August 12, 2020

Dear UConn Students,

Student Health and Wellness (SHaW) is looking forward to welcoming you back to UConn this fall. As the Medical Director of SHaW, my team and I are focusing on the health and safety of all of the members of our community. We are now in the final stages of preparations for welcoming you back. This letter is intended to provide details to you and your family on the health and safety plans this fall.

SHaW- Medical Care has been closely monitoring updates from the Centers for Disease Control

and Prevention (CDC) and has been working in collaboration with our local and state departments of public health regarding COVID-19 as we operationalize our plans to support our fall opening. As a result, we developed a multifaceted approach for how to monitor the health of our community. Below are some of the specifics which apply to both graduate and undergraduate students.

### **Testing Requirements:**

**Storrs Residential Students:** All Storrs residential students will be tested for COVID-19 upon arrival to campus. SHaW will be set-up in the same location where you will be assigned for your Residential Life Move-In process. The COVID-19 test will be collected in coordination with your residential life check-in. You do not need to do anything separate from your residential move-in process. Arrival testing will be followed by a 14 day residential self-quarantine.

**Stamford Residential Students:** All Stamford residential students will be tested for COVID-19 soon after arrival to campus. UConn has arranged for on-site testing for August 18, 2020. Stamford residential students will receive detailed instructions for how and when to obtain the test by August 14<sup>th</sup>.

**Residential Self-Quarantine (August 14-30):** Residential students on the Storrs campus, as well as all students arriving from a state on the [CT Travel Advisory List](#), are required to self-quarantine for 14 days:

- Students will electronically submit a daily symptom survey to SHaW – Medical Care.
- Students will remain in their residence halls until they receive a negative test result for approximately 2-3 days.
- Asymptomatic students will be allowed to leave their residence to pick up meals from designated dining halls.
- Students will be allowed to engage in limited outdoor activities with other members of their designated family pods starting on August 20<sup>th</sup>.
- No guests will be allowed in the residence halls during residential quarantine.

### **Students from states under the travel advisory:**

- Students have been directed to be tested within 14 days of travel.
  - Positive COVID-19 PCR test result – Do not travel to Connecticut until you receive medical release from isolation.
  - Negative COVID-19 PCR – 14 day self-quarantine after arrival to Connecticut.
    - A negative test does not change the self-quarantine requirement.
- Residential students from states under the travel advisory will be tested again upon arrival and will be quarantined in separate residential housing for the 14 day residential quarantine period before moving into their previously assigned residential housing.

- Off-campus students traveling to UConn for in-person learning from CT Travel Advisory states ([CT Travel Advisory List](#)) will need to participate in testing and surveillance processes as instructed by SHaW. As a reminder, upon coming to Connecticut, you are required to complete an on-line travel health form within 24-hours of arrival. You can find that form at [ct.gov/travelform](#).
- One family member is permitted to assist a student during move in. Families traveling from states indicated on the CT travel advisory should spend less than 24 hours in CT. If overnight stays are necessary, families should have a test prior to arrival (per the “unable to quarantine” provision in the Advisory) and limit their activities to those required for moving students into their residential facilities, on or off campus.

**Off-Campus and Commuter Students (Storrs and Regional Campuses):** Off-campus and commuter students, both graduate and undergraduate, for all UConn campuses who are registered for ***in-person instruction or who will be regularly working or doing research on campus*** are required to submit verification of a COVID-19 negative test result prior to attending in person classes. This test must be collected within 14 days of the start of classes, which for most students the 14 day period begins on August 17<sup>th</sup>.

The university is making COVID-19 PCR testing available through a mail-in option at no cost. An email will be sent to this email address between August 13–16 with information on how to obtain testing through our partner, Vault Medical. Students may also obtain testing on their own at their own expense and upload the results through the [SHaW Patient Portal](#).

Any student who tests test positive will need to submit a medical clearance from isolation form to SHaW prior to coming to campus.

UConn enforces Governor Lamont’s [Executive Order 7III](#). We will enforce the Governor’s Executive order and our Student Code of Conduct with mindfulness towards the unique health and safety implications of endangering behaviors to our campus community in the context of this pandemic.

**Residential Student On-Going Testing (Surveillance Testing):** In addition, as is required by Connecticut regulations, there will be weekly testing of selected students who are not symptomatic. Students will receive notifications when they need to obtain a COVID-19 test. The test will be provided by SHaW in the newly refitted field house testing site. Specific instructions for how and where to obtain that test will be sent to selected students each week. There will also be additional surveillance testing through environmental monitoring strategies, which may guide additional testing efforts.

**Symptomatic Testing:** Any student who experiences symptoms of COVID-19 should seek immediate medical evaluation and testing before engaging with the campus community. Use the [CDC Self-Checker](#) for a list of symptoms and to help you make decisions and seek appropriate medical care.

## **Additional Health and Safety Measures:**

**Self-Isolation:** If you are diagnosed or presumed positive for COVID-19, you will be recommended to self-isolate at home. For those Storrs Campus residential students who cannot self-isolate at home, they will be placed in self-isolation in one of the dedicated reserved isolation spaces on campus. Individuals in self-isolation must remove themselves from face-to-face interactions with others until they are recovered. SHaW will provide daily telemedicine visits for Storrs students in isolation. Food will be delivered by UConn Dining Services for Storrs based residential students in isolation.

**Contact Tracing and Close Contacts:** The timely notification of close contacts of individuals diagnosed with COVID-19 is a crucial strategy in limiting the spread of disease on campus. Close contacts are defined as household members and anyone who was closer than 6 feet for longer than 15 minutes. Close contacts will be required to self-quarantine for 14 days following the last point of contact. Students in self-quarantine will be supported by SHaW-Medical Care or their local health departments.

**Communication:** All of these strategies rely on the SHaW Medical Care team being able to contact you. Notifications for on-going testing will be sent by text and email that will link to a secure message in your patient portal. SHaW will call you directly if you test positive for COVID-19 or have been identified as a “close contact.” SHaW will be here to support you in the event that either of those situations occur. Responding to our communications will help keep you and our community safe.

Any **Storrs student** who needs to transition to an online format due to being directed to self-isolate or self-quarantine should email the [Dean of Students Office](#) to request instructor notification. The Dean of Students will notify the instructors and work with the student to provide support when life circumstances are impacting their ability to focus on courses and/or their UConn experience.

Any **Regional campus student** who needs to transition to an online format due to being directed to self-isolate or self-quarantine should email the Student Services staff at their home campus to request instructor notification. The Students Services staff will notify the instructors and work with the student to provide support when life circumstances are impacting their ability to focus on courses and/or their UConn experience.

For more detailed information and additional questions, SHaW has provided [FAQs](#) on our website. SHaW also has created a resource page for [Managing Mental Health](#) during the pandemic.

The health of our campus fundamentally depends on our commitment to the behaviors that will

continue to keep our community safe. In addition to the use of a deliberate testing strategy, physical distancing, the use of facemasks and face coverings along with regular hand washing are highly effective ways to reduce the transmission of COVID-19.

Best Regards,

Ellyssa Eror, MD

Medical Director, Student Health and Wellness

234 GLENBROOK ROAD, UNIT 4011  
STORRS, CT 06269-4011  
PHONE 860.486.4700  
FAX 860.486.0004  
[studenthealth.uconn.edu](mailto:studenthealth.uconn.edu)

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**From:** [Downs, Catherine](#)  
**To:** [Arias-Crinna, Claudia](#); [Armstrong, John](#); [Armstrong, Maureen](#); [Briody, Joseph](#); [Buda, Megan](#); [Canniff, Janice](#); [Catoe, Jamel](#); [Clokey, David](#); [Costanzo, Cynthia](#); [Daugherty, Eleanor](#); [Doerr, Daniel](#); [Downs, Catherine](#); [Frain, Jay](#); [Gilbert, Michael](#); [Kernozicky, Stephanie](#); [Korbel, Donna](#); [McComb, Karen](#); [Murdock, Stacey](#); [Onorato, Suzanne](#); [Pierce, C](#); [Schipani, Pamela](#); [Sousa, Len](#); [White, Ginger](#)  
**Subject:** FW: Fall 2020 Welcome  
**Date:** Thursday, August 13, 2020 4:40:24 PM

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Dear Student Affairs Leadership Team:

The e-mail below was sent out to all Storrs and Regional Campus Students this afternoon.

Cathy

*Cathy Downs*

Executive Assistant

Office of the Vice President for Student Affairs

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Storrs, CT 06269-4121

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**From:** DOS - Dean of Students <[deanofstudents@uconn.edu](mailto:deanofstudents@uconn.edu)>  
**Sent:** Thursday, August 13, 2020 4:35 PM  
**To:** STORRS\_GRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU;  
STORRS\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; HTFD\_GRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; HTFD\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU;  
WTBY\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; WTBY\_GRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; STAM\_GRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU;  
STAM\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; AVPT\_GRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU; AVPT\_UNDERGRADUATE\_STUDENTS-L@LISTSERV.UCONN.EDU  
**Subject:** Fall 2020 Welcome

Welcome back.

In many ways, I am amazed that we have gotten to this point of a return to in person learning. I thank all of you –whether you will be learning on campus or from home- for your continued commitment to keeping us safe. Your actions matter and I am grateful.

It took so much work for all of us to get to this place. There is now, however, more work that needs to be done by all of us to keep UConn open. I need your help.

You have heard me say on many occasions that I believe in you. I do. I believe in our love of being Huskies and in our compassion for one another. I do need to take the time to review with you how seriously these COVID related measures are and how we will be enforcing these expectations during the fall term.

As you know, the world is experiencing a health crisis. We must follow and enforce increased health and safety measures for the safety of our community. As a result, it is essential that [students observe universal precautions](#) such as mask wearing and physical distancing, follow quarantine and

isolation procedures as directed by the university and your medical care provider, and comply with university and state advisories on gathering.

As ordered by Governor Lamont, it is required that UConn students follow Executive Order 7III. To that end: please note that “willfully refusing or failing to self-quarantine or complete the Travel Health Form truthfully and accurately shall be subject to a civic penalty of up to one thousand dollars.”

As a student traveling from any state impacted by the [travel advisory](#), you are required to participate in the self-quarantine regardless of whether you are residing on or off campus. As a reminder, upon coming to Connecticut, you are required to complete an on-line travel health form within 24-hours of arrival. You can find that form at [ct.gov/travelform](http://ct.gov/travelform).

Now, more than ever, we are reminded of the potential harm poor choices can have upon ourselves and others. As such, I remind you that your behavior is subject to the Code whether you live on or off campus. Our enforcement of the Code’s description of endangering behavior is particularly relevant now and will be enforced by the University with mindfulness towards the unique health and safety implications during this pandemic.

The Student Code is available at [www.community.uconn.edu](http://www.community.uconn.edu). It is expected that you will familiarize yourself with this document.

All students living in on-campus housing, whether on the Storrs or Stamford campus, will be required to follow the temporary health and safety procedures distributed to students earlier this summer and [available on the Residential Life website](#). Failure to do so will result in disciplinary action including removal from housing.

Being a college or university student is both challenging and exciting. I think it is important to always remind you that you are never alone in facing – and conquering- those challenges. There are no perfect students at UConn. The uniqueness of this community is found in how we support one another and ask for help when we need it.

Please make use of the extraordinary staff found in your school’s Academic Advising, Residential Life, Counseling, Student Health, and the Dean of Students office. Areas like Residential Life, Student Health and Wellness Services and University Police offer 24/7 coverage during the academic year and are available whenever you need them.

My colleagues and I believe in all of you and the enormous potential you have in leading and transforming the future as UConn alumni. Please let us know whenever you need us.

Best,

Eleanor JB Daugherty, EdD  
Associate Vice President and Dean of Students

**From:** [Daugherty, Eleanor](#)  
**To:** [Gilbert, Michael](#)  
**Subject:** FW: NYT COVID story - colleges and universities  
**Date:** Wednesday, July 29, 2020 9:59:35 AM

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**From:** Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>  
**Sent:** Wednesday, July 29, 2020 9:56 AM  
**To:** Agwunobi, Andrew <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>; Katsouleas, Thomas <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>; Kirk, Michael <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Keilty, Andrea <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>; Kendig, Tysen <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>  
**Cc:** Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Enright, Michael <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>; Rhynhart, Hans <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Rubin, Rachel <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>  
**Subject:** RE: NYT COVID story - colleges and universities

Have not looked at the article yet but also expect the number would include dental and medical residents of the Consortium - therefore it is an approximately accurate number when added to the UConn employee positive count.

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**From:** Agwunobi, Andrew <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>  
**Sent:** Wednesday, July 29, 2020 9:53 AM  
**To:** Katsouleas, Thomas <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>; Kirk, Michael <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Keilty, Andrea <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>; Kendig, Tysen <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>  
**Cc:** Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Enright, Michael <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>; Rhynhart, Hans <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Rubin, Rachel <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>  
**Subject:** RE: NYT COVID story - colleges and universities

Yes that's probable.

Andy

**Andrew Agwunobi MD, MBA**  
CEO UConn Health and EVP for Health Affairs  
Office of Health Affairs | UConn Health Administration | UConn Health  
263 Farmington Avenue, Farmington, CT 06030-1920  
Office: 860.679.2594 | Cell: 860.977.7484 | Fax: 860.679.1255  
Email: [Agwunobi@uchc.edu](mailto:Agwunobi@uchc.edu)

---

**From:** Katsouleas, Thomas <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>  
**Sent:** Wednesday, July 29, 2020 9:31 AM  
**To:** Kirk, Michael (Storrs) <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>; Jordan, Scott (Storrs)



<[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Daugherty, Eleanor (Storrs) <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Delello, Christopher (Storrs) <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Keilty, Andrea (UConn - Storrs) <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>; Agwunobi, Andrew <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>; Kendig, Tysen (Storrs) <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>

**Cc:** LEJUEZ, CARL (Storrs) <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Enright, Michael (UConn) <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>; Rhynhart, Hans (Storrs) <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>; Shea, William (Storrs) <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Rubin, Rachel (Storrs) <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>

**Subject:** Re: NYT COVID story - colleges and universities

\*\*\* Attention: This is an external email. Use caution responding, opening attachments or clicking on links. \*\*\*

I am sure they must be included the hospital.

---

**From:** Michael Kirk <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>

**Date:** Wednesday, July 29, 2020 at 9:24 AM

**To:** Scott Jordan <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>, Eleanor Daugherty <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>, Christopher Delello <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>, "Keilty, Andrea" <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>, Andy Agwunobi <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>, Tysen Kendig <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>

**Cc:** "Katsouleas, Thomas" <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>, Carl Lejuez <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>, "Enright, Michael" <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>, "Rhynhart, Hans" <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>, William Shea <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>, Rachel Rubin <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>

**Subject:** NYT COVID story - colleges and universities

Good morning,

You may have seen [this story](#) and associated charts in the New York Times. It lists 112 COVID cases associated with what the Times calls the "University of Connecticut system." We are not certain exactly where the Times got this number. We will be in touch with the Times directly to determine this and if necessary will work to correct any misinformation or misunderstanding.

Mike

Michael Kirk  
Senior Advisor to the President &  
Assistant Vice President for University Relations  
University of Connecticut  
*Office: (860) 486-0715*  
*Cell: (860) 680-8477*

**From:** [Daugherty, Eleanor](#)  
**To:** [Gilbert, Michael](#)  
**Subject:** FW: NYT COVID story - colleges and universities  
**Date:** Wednesday, July 29, 2020 10:00:27 AM

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**From:** Kirk, Michael <michael.kirk@uconn.edu>  
**Sent:** Wednesday, July 29, 2020 9:59 AM  
**To:** Katsouleas, Thomas <thomas.katsouleas@uconn.edu>  
**Cc:** Jordan, Scott <scott.jordan@uconn.edu>; Daugherty, Eleanor <eleanor.daugherty@uconn.edu>; Delello, Christopher <christopher.delello@uconn.edu>; Keilty, Andrea <andrea.keilty@uconn.edu>; Agwunobi, Andrew <agwunobi@uchc.edu>; Lejuez, Carl <carl.lejuez@uconn.edu>; Enright, Michael <mike.enright@uconn.edu>; Rhynhart, Hans <hans.rhynhart@uconn.edu>; Shea, William <william.p.shea@uconn.edu>; Rubin, Rachel <rachel.rubin@uconn.edu>; Kendig, Tysen <tysen.kendig@uconn.edu>  
**Subject:** RE: NYT COVID story - colleges and universities

This is being pushed out now on social media:

The *New York Times* published a survey that listed the number of reported COVID-19 cases among college and university campuses in the country. UConn was listed as having 112 cases, which placed 10<sup>th</sup> in the country.

We would like to clarify how the number 112 was determined: Ninety of those cases were associated with personnel at the UConn Health campus in Farmington, CT. The remaining 22 were UConn employees who work at our Storrs and regional campuses, but were all telecommuting at the time of their diagnosis.

---

**From:** Kendig, Tysen <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>  
**Sent:** Wednesday, July 29, 2020 9:33 AM  
**To:** Katsouleas, Thomas <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>  
**Cc:** Kirk, Michael <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Keilty, Andrea <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>; Agwunobi, Andrew <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Enright, Michael <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>; Rhynhart, Hans <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Rubin, Rachel <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>  
**Subject:** Re: NYT COVID story - colleges and universities

Appears to be the case. The number includes 90 employees and medical residents at UConn Health. Obviously misleading information. We are working to clarify.

--

**Tysen Kendig**

Vice President for Communications

University of Connecticut  
34 North Eagleville Road, Unit 3144  
Storrs, CT 06269-3144 | 860.486.6713  
communications.uconn.edu

On Jul 29, 2020, at 9:30 AM, Katsouleas, Thomas <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)> wrote:

I am sure they must be included the hospital.

---

**From:** Michael Kirk <[michael.kirk@uconn.edu](mailto:michael.kirk@uconn.edu)>  
**Date:** Wednesday, July 29, 2020 at 9:24 AM  
**To:** Scott Jordan <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>, Eleanor Daugherty <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>, Christopher Delello <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>, "Keilty, Andrea" <[andrea.keilty@uconn.edu](mailto:andrea.keilty@uconn.edu)>, Andy Agwunobi <[agwunobi@uchc.edu](mailto:agwunobi@uchc.edu)>, Tysen Kendig <[tysen.kendig@uconn.edu](mailto:tysen.kendig@uconn.edu)>  
**Cc:** "Katsouleas, Thomas" <[thomas.katsouleas@uconn.edu](mailto:thomas.katsouleas@uconn.edu)>, Carl Lejuez <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>, "Enright, Michael" <[mike.enright@uconn.edu](mailto:mike.enright@uconn.edu)>, "Rhynhart, Hans" <[hans.rhynhart@uconn.edu](mailto:hans.rhynhart@uconn.edu)>, William Shea <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>, Rachel Rubin <[rachel.rubin@uconn.edu](mailto:rachel.rubin@uconn.edu)>  
**Subject:** NYT COVID story - colleges and universities

Good morning,

You may have seen [this story](#) and associated charts in the New York Times. It lists 112 COVID cases associated with what the Times calls the "University of Connecticut system." We are not certain exactly where the Times got this number. We will be in touch with the Times directly to determine this and if necessary will work to correct any misinformation or misunderstanding.

Mike

Michael Kirk

Senior Advisor to the President &  
Assistant Vice President for University Relations  
University of Connecticut  
*Office: (860) 486-0715*  
*Cell: (860) 680-8477*

**From:** [Daugherty, Eleanor](#)  
**To:** [Downs, Catherine](#)  
**Cc:** [Gilbert, Michael](#); [Onorato, Suzanne](#); [Eror, Ellyssa](#); [Armstrong, Maureen](#)  
**Subject:** FW: UConn Messages to Students  
**Date:** Tuesday, August 11, 2020 2:52:40 PM  
**Attachments:** [image001.png](#)

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Here you go, Cathy.

Let's prepare to send the SHaW letter tomorrow morning unless you hear of edits from me.  
Fall 2020 welcome should go on Thursday. I will be checking with Nicole on edits one last time.

---

**From:** Shea, William <william.p.shea@uconn.edu>  
**Sent:** Tuesday, August 11, 2020 2:35 PM  
**To:** Gifford, Deidre <Deidre.Gifford@ct.gov>  
**Cc:** Lynn.Sosa@ct.gov; Matt.Cartter@ct.gov; Josh.Geballe@ct.gov; Michelle.Gilman@ct.gov; Katsouleas, Thomas <thomas.katsouleas@uconn.edu>; Jordan, Scott <scott.jordan@uconn.edu>; Kirk, Michael <michael.kirk@uconn.edu>; Rubin, Rachel <rachel.rubin@uconn.edu>; Daugherty, Eleanor <eleanor.daugherty@uconn.edu>; Rhynhart, Hans <hans.rhynhart@uconn.edu>; Lombardo, Joann <joann.lombardo@uconn.edu>; Garber, Gail <gail.garber@uconn.edu>; Eror, Ellyssa <ellyssa.eror@uconn.edu>; Gelston, Nicole <nicole.gelston@uconn.edu>; Lejuez, Carl <carl.lejuez@uconn.edu>; Shea, William <william.p.shea@uconn.edu>  
**Subject:** UConn Messages to Students

Commissioner Gifford:

Good Afternoon. Attached you will find two messages that we will be sending out to all UConn students.

1 – COVID-19 Medical Care and Expectations Letter. This will be transmitted tomorrow, Wednesday, 12 August 2020.

2 – Fall 2020 Welcome Letter from the Dean of Students. This will be transmitted on Thursday, 13 August 2020.

Please let us know if you have any questions or if you require any additional information.

Thank you.

Bill

/s/  
WILLIAM P. SHEA  
Director  
Office of Emergency Management

Division of Public Safety  
UConn, University of Connecticut  
Office: 860.486.5619  
Cell: 860.883.8588  
Fax: 860.486.8563  
E-Mail: [william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)



**From:** [Daugherty, Eleanor](#)  
**To:** [Gilbert, Michael](#)  
**Subject:** FW: UConn-Operated Clinical Training Program Reopening  
**Date:** Tuesday, July 21, 2020 11:14:27 AM

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Just FYI

---

**From:** Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>  
**Sent:** Tuesday, July 21, 2020 11:13 AM  
**To:** Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Shoulson, Jeffrey <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>; Starkweather, Angela <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>; Barton, Marianne <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>; Diakogeorgiou, Eleni <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>; Kinsella-Shaw, Jeffrey <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>  
**Cc:** Polifroni, Carol <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>; Napolitano, Kristi <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Error, Ellyssa <[ellyssa.error@uconn.edu](mailto:ellyssa.error@uconn.edu)>  
**Subject:** RE: UConn-Operated Clinical Training Program Reopening

It was worth a try, but can I better understand why not?

I had previously identified that they could be part of the Reentry testing. The only mandatory testing that we did due to the nuances of the Athletic pilots( workouts, training proximity etc) were those pilots at the request of the University. To standup UCH requires a heavy lift from HR and we are incredibly stretched right now. We are greatly simplifying the process with the help of UCH so that heavy lift will not be required for reentry testing – for example, consents and scheduling for tests will all be done online by the employee rather than HR, this will help tremendously.

We have been and are now in an optional testing phase for employees since research ramp up as we have many employees on campus already who have not been tested. I would like to better understand why the Provost Office is making these tests mandatory or cannot wait until Reentry testing like those already on campus (including our Research colleagues) where we hope to capture them all those who have not yet been tested. I am sure we can discuss further this afternoon. Chris

---

**From:** Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>  
**Sent:** Tuesday, July 21, 2020 11:03 AM  
**To:** Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Shoulson, Jeffrey <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>; Starkweather, Angela <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>; Barton, Marianne <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>; Diakogeorgiou, Eleni <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>; Kinsella-Shaw, Jeffrey <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>  
**Cc:** Polifroni, Carol <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>; Napolitano, Kristi <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Error, Ellyssa <[ellyssa.error@uconn.edu](mailto:ellyssa.error@uconn.edu)>  
**Subject:** RE: UConn-Operated Clinical Training Program Reopening

Hi Chris,

Ellyssa can confirm but SHaW is unable to provide care for staff and employees. Should we refer to UConn Health in Storrs?

Elly

---

**From:** Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>

**Sent:** Tuesday, July 21, 2020 11:00 AM

**To:** Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Shoulson, Jeffrey <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>; Starkweather, Angela <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>; Barton, Marianne <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>; Diakogeorgiou, Eleni <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>; Kinsella-Shaw, Jeffrey <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>

**Cc:** Polifroni, Carol <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>; Napolitano, Kristi <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Error, Ellyssa <[ellyssa.error@uconn.edu](mailto:ellyssa.error@uconn.edu)>

**Subject:** RE: UConn-Operated Clinical Training Program Reopening

Thanks Elly and Jeffrey and sorry I could not attend the yesterday afternoon call as we were addressing the reentry testing communications. Elly, can I request a favor as I think this would be the quickest way this could happen for the Provost's Office and team. Could the faculty which if I am right number 36 or so have their collections be done at Shaw through Quest just like the students as the fastest option if HR can garner their consents or if the swabs can be taken and we can get them to UCH? It would be a big help. I see another meeting on the calendar for later today which I can attend by phone but wanted to make sure these questions are out there.

---

**From:** Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>

**Sent:** Tuesday, July 21, 2020 10:34 AM

**To:** Shoulson, Jeffrey <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>; Starkweather, Angela <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>; Barton, Marianne <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>; Diakogeorgiou, Eleni <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>; Kinsella-Shaw, Jeffrey <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>

**Cc:** Polifroni, Carol <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>; Napolitano, Kristi <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>; Error, Ellyssa <[ellyssa.error@uconn.edu](mailto:ellyssa.error@uconn.edu)>

**Subject:** RE: UConn-Operated Clinical Training Program Reopening

This looks right to me. The critical thing is that SHaW receives the names for Storrs students so they can reach out directly to students. I recommend that be centralized through the Provosts office. Those names should be provided to Kelly LaFleur and Dr. Error.

Elly

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**From:** Shoulson, Jeffrey <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>

**Sent:** Monday, July 20, 2020 5:28 PM



**To:** Starkweather, Angela <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>; Barton, Marianne <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>; Diakogeorgiou, Eleni <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>; Kinsella-Shaw, Jeffrey <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>  
**Cc:** Polifroni, Carol <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>; Napolitano, Kristi <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>; Jordan, Scott <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>; Shea, William <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>; Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Lejuez, Carl <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>  
**Subject:** Re: UConn-Operated Clinical Training Program Reopening

Hi Folks,

I circled back with Elly Daugherty and Bill Shea this afternoon. Here are the outlines of our plan to get this done as expeditiously as possible:

1. Each of your programs should supply me as soon as possible with a complete list of the students who will be starting this summer, along with their NetID numbers and their email addresses
2. These lists will be shared with Student Health and Wellness (SHaW)
3. In a follow up email in the next day or so I will provide you with instructions to be sent to your Storrs-based students for how to schedule their COVID tests with SHaW
4. Once they are tested (and found to be negative) they will be ready to begin their work in the clinical sites
5. Angela, the process for the Nursing students on the regionals will take some further working out, since we expect to be using a third-party for testing; I hope we'll have some clarity on that soon
6. As for faculty in these programs, I'm hoping to have more information about when and how they will be afforded the opportunity to be tested; we're working with HR on this

Thanks,

Jeffrey

---

Jeffrey S. Shoulson  
Vice Provost for Academic Operations  
Professor of Literatures, Cultures, and Languages and Professor of English  
University of Connecticut  
352 Mansfield Road, Unit 1086  
Storrs, CT 06268-1086

(o) 860-486-6115  
(c) 305-742-6973  
(f) 860-486-6379

He | Him | His



---

**From:** "Shoulson, Jeffrey" <[jeffrey.shoulson@uconn.edu](mailto:jeffrey.shoulson@uconn.edu)>

**Date:** Monday, July 20, 2020 at 12:42 PM

**To:** Eleanor Daugherty <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>

**Cc:** "Kinsella-Shaw, Jeffrey" <[jeffrey.kinsella-shaw@uconn.edu](mailto:jeffrey.kinsella-shaw@uconn.edu)>, "Diakogeorgiou, Eleni" <[eleni.diakogeorgiou@uconn.edu](mailto:eleni.diakogeorgiou@uconn.edu)>, "Barton, Marianne" <[marianne.barton@uconn.edu](mailto:marianne.barton@uconn.edu)>, "Starkweather, Angela" <[angela.starkweather@uconn.edu](mailto:angela.starkweather@uconn.edu)>, "Polifroni, Carol" <[carol.polifroni@uconn.edu](mailto:carol.polifroni@uconn.edu)>, Kristi Napolitano <[kristi.napolitano@uconn.edu](mailto:kristi.napolitano@uconn.edu)>, "Jordan, Scott" <[scott.jordan@uconn.edu](mailto:scott.jordan@uconn.edu)>, "Shea, William" <[william.p.shea@uconn.edu](mailto:william.p.shea@uconn.edu)>, Christopher Delello <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>

**Subject:** UConn-Operated Clinical Training Program Reopening

Dear Elly,

Here are the names of the programs and contact information for the four programs that are seeking to restart their on-site training now. They have been waiting to get the green light on this for two weeks now, so there is a lot of urgency to get this going. I've shared with Bill Shea the "Reopening Plan" that each of the programs has developed as part of our review process.

Athletic Training Learning Lab  
Contact: Eleni Diakogeorgiou

Human Physiology and Anatomy Lab  
Contact: Jeffrey Kinsella-Shaw

Nursing (with sites in Storrs, Avery Point, Stamford, and Waterbury)  
Contact: Angela Starkweather

Psychological Services Clinic  
Contact: Marianne Barton

Dear Eleni, Jeff, Angela, and Marianne,

I'm trying to finalize everything to get your sites open and the outstanding issue is insuring that all students and faculty are tested. Elly Daugherty has asked me to put her in touch with the four of you so that you can provide names of students and faculty who will need this testing.

I'm also copying Scott Jordan, Bill Shea, and Chris Delello, with whom I have also had conversations about getting finality on this outstanding issue.

Sincerely,

Jeffrey

---

Jeffrey S. Shoulson

Vice Provost for Academic Operations

Professor of Literatures, Cultures, and Languages and Professor of English

University of Connecticut

352 Mansfield Road, Unit 1086

Storrs, CT 06268-1086

(o) 860-486-6115

(c) 305-742-6973

(f) 860-486-6379

He | Him | His



**From:** [Daugherty, Eleanor](#)  
**To:** [Gilbert, Michael](#)  
**Subject:** Fwd: Residential emails to out of state online students  
**Date:** Tuesday, August 11, 2020 7:24:23 PM  
**Attachments:** [Final email to out of state online only residents.docx](#)  
[ATT00001.htm](#)  
[quarantine email FInal aug 11 mta.docx](#)  
[ATT00002.htm](#)

---

FYI

Sent from my iPhone

Begin forwarded message:

**From:** "Daugherty, Eleanor" <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>  
**Date:** August 11, 2020 at 4:31:00 PM EDT  
**To:** "Ciarimboli, Erin" <[erin.ciarimboli@uconn.edu](mailto:erin.ciarimboli@uconn.edu)>  
**Cc:** "Lejuez, Carl" <[carl.lejuez@uconn.edu](mailto:carl.lejuez@uconn.edu)>, "Schipani, Pamela" <[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)>  
**Subject:** Residential emails to out of state online students

Hi Erin,

I wanted to share with you the messages that were sent to residential students today. The first is the email notifying out of state online students that we are cancelling their room assignments. Of note is additional information indicating how students may appeal the decision. Please note that, in order to have students clearly informed of their status by the beginning of move-in on Friday, students must appeal by close of business tomorrow. Staff will then quickly review those appeals on Thursday and respond to students. We will not have time to go back and forth with students so we will want students to be very clear on why they are requesting an exception.

Second, we also announced today additional measures we are requiring students take for the residential quarantine occurring from August 14-30. I've provided that email if helpful to advisors as well. Please note this is specific to the residential quarantine.

Feel free to share as appropriate.

Thanks!!!

Elly

---

**From:** Schipani, Pamela <[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)>  
**Sent:** Tuesday, August 11, 2020 4:19 PM  
**To:** Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>

**Subject:** emails that were sent

These emails were sent today.

Pam

Pamela D. Schipani, Ed.D.

She-Her-Hers

Executive Director of Residential Life

1346 Storrs Road, Unit 4238

Phone: 860-486-6187

Fax: 860-486-6161

[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)



Please consider the environment before printing this email.

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**From:** [Volin, John](#)  
**To:** [Bushmich, Sandra](#); [Caira, Janine](#); [Castillo-Montoya, Milagros](#); [Chang, Jason Oliver](#); [Chen, Xinnian](#); [Chrysochoou, Maria](#); [Croucher, Sarah](#); [Diplock, Peter](#); [Faustman, Cameron](#); [Fitzgerald, Jill](#); [La Salle, Tamika](#); [Langley, Anne](#); [Lease Butts, Jennifer](#); [Ouimette, David](#); [Pitts, Amanda](#); [Savkar, Amit](#); [Scheinfeldt, Tom](#); [Thakkar, Priyanka](#); [Wagner, Manuela](#); [Gilbert, Michael](#)  
**Subject:** LTE Co-Chairs and August 24th workshop  
**Date:** Friday, July 24, 2020 7:32:01 AM

---

Dear LTE Taskforce:

As you have likely heard, I have accepted a new position at the University of Maine starting in mid-August. I want to thank you so much for the commitment, energy, creativity, and care you have given to the initiation of the UConn LTE initiative. Obviously, COVID slowed down our effort a bit. However, hopefully you all will be able to reignite LTE so that it not only continues to evolve, but becomes a signature approach that UConn becomes known for, and that other Colleges/Universities emulate.

Our colleagues and fellow task force members, Drs. Jen Lease Butts and Tom Scheinfeldt will become co-chairs of the LTE taskforce. I am so happy to have such exceptional colleagues take the lead. In the Provost's Office, Dr. Sarah Croucher and Amanda Pitts will also continue to provide their creativity, leadership, and organizational skills to the effort, and so I leave knowing that this incredible team will lead and help LTE continue to flourish! In the coming days they will share updates on the progress of planning for the LTE Workshop on August 24<sup>th</sup>, as well as future directions.

Thank you again, it was truly my privilege to have worked with you all this last year on the LTE initiative, and of course, with many of you over the years. I look forward to the day when our paths may again cross.

Best regards and be well,  
John

--

John C. Volin  
Professor of Natural Resources and the Environment  
University of Connecticut

**From:** [Daugherty, Eleanor](#)  
**To:** [Katsouleas, Thomas](#)  
**Cc:** [Gelston, Nicole](#); [Rhynhart, Hans](#); [Kirk, Michael](#); [Gilbert, Michael](#)  
**Subject:** Prevention and Enforcement Initiatives  
**Date:** Thursday, August 13, 2020 5:29:33 PM  
**Attachments:** [roommate-talking-off-campus-0804.pdf](#)  
[social-hosting-off-campus-final0803.pdf](#)

---

Hi Tom,

As discussed, below is our summary of prevention work with the state police off campus and our approach to enforcement both on and off campus. You will note I've included a recommendation on language for the Commissioner could provide to support our increased response following a police referral.

Copying Hans and Nicole – my partners in crime who helped advise on enforcement strategy.

Call/email with any questions. I'm helping with move-in tomorrow but have my cell if you need me.

Elly

Prevention initiatives Off-Campus and Commuter Student Services are instituting this fall:

-

- **Property Managers / Landlord Communication:**  
Regular Communication with rental management and owners to encourage collaborative efforts and partnership. Both virtual and email. Town of Mansfield officials involved in all correspondence and meetings.
- **Information Sharing:**  
The Director of Off-Campus and Commuter Student Services provides the State Police with identified areas of concern off campus to facilitate a focused approach.
- **UConn / State Police Outreach**  
Door to Door visits at rental properties to educate tenants on local ordinances as well as advice on being a good neighbor, citizen and representative of UConn.
- **COVID-19 Safety Campaign**  
Created two marketing campaigns for students living off campus. Social Hosting and Roommate Talking Points. Both campaigns focus on safety, good decision making and care for others.
- **Outreach to Fraternity Presidents and Nationals**  
Correspondence sent to all Fraternity Presidents and Nationals encouraging them to make safe and positive choices around social gatherings.

- **Ongoing Social Media Campaigns and Newsletters for all non-residential students**

Attached are the two marketing initiatives- Communications encouraged against including the UConn Promise on the documents.

Enforcement Initiatives Utilized by Community Standards:

-

- **State and University police are advised to utilize the authority granted under CGS 19a-131a(d)**, which reads:
  - (d) Any individual who, during the course of a public health emergency declared under this section, violates the provisions of any order issued pursuant to sections 19a-131 to 19a-131i, inclusive, or who intentionally obstructs, resists, hinders or endangers any person who is authorized to carry out, and who is engaged in an activity that carries out, any of the provisions of the order shall be fined not more than one thousand dollars or imprisoned not more than one year, or both, for each offense.
- When a **referral is received by Community Standards** in relation to CGS 191-131a(d), the matter will be viewed under the purview of the student Code of Conduct and, if necessary for public health and safety an interim action will be issued. While we will take this action regardless of direct communication from DPH, it would be helpful for DPH to issue guidance to UConn indicating that that *the uniqueness of the COVID pandemic and the issuance of the Governor's orders creates a safety and wellbeing concern that requires immediate action by the University while it investigates.*

-

Additional Enforcement Measures on Campus:

- **Residential Life:** Housing Contract and [Health and Safety Procedures](#) (later is a unique document created for compliance of COVID expectations)
- 
- [UConn Promise](#) has been emailed to all students for consent.



**From:** [Gilbert, Michael](#)  
**To:** [Pierce, C](#)  
**Subject:** Re: Covid 19  
**Date:** Thursday, July 16, 2020 1:37:03 PM

---

Thank you for letting me know.

---

**From:** Pierce, C <dennis.pierce@uconn.edu>  
**Sent:** Thursday, July 16, 2020 12:34 PM  
**To:** Gilbert, Michael <michael.gilbert@uconn.edu>  
**Subject:** Covid 19

Michael

We had an employee that was tested and came back positive but she is not symptomatic. We are working with UConn HR, Eastern Highlands and others as established protocol.

Dennis

**From:** [Pierce, C](#)  
**To:** [Delello, Christopher](#); [Daniels, Gregory](#)  
**Cc:** [Jordan, Scott](#); [Rhynhart, Hans](#); [Gilbert, Michael](#); [Gelston, Nicole](#); [Shea, William](#)  
**Subject:** RE: COVID-19 Testing Dining Group  
**Date:** Friday, July 24, 2020 3:11:58 PM  
**Attachments:** [image001.png](#)

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Greetings:

First, thanks to everyone that has been there for Dining as we trudge through the challenges that are unique to our Department. Chris, if you recall in the early days, last spring, I sensed that testing would be a challenge as we prepared for the Athletic pilot programs. As suggested at that time Dining reached out to CVS and Hartford Health to set up an arrangement in case we needed prompt testing for any outliers that were not part of the UConn testing in Farmington. In doing so we settled with Hartford Health and were able to have employees tested for those that were scheduled at Burton to support the Football program.

As we prepare for opening in the fall we had submitted names for testing at the Brown building. This week, after a conversation with Hans and Bill Shea, we realized that this was not a solution because of the timeliness of the process. Hans and Bill connected me with Greg who was eager to help by having an amendment that would include the UNITE staff added to one of the existing contracts that was in place with the university. Today, I spoke to Amy Horn, at Purchasing, who shared that this morning, that there was a call with Hartford Health to discuss testing and our UNITE employees were brought up in the conversation. After talking with Amy, it appeared that easiest way to move forward was not to go the route of the amendment, but to work directly with Harford Health through the relationship we have already established. Going this route also reaffirms the “separateness” of the UNITE workforce from the university.

I recently followed up with a call to Hans and Greg and shared my thoughts. The challenge that is in front of Dining is that in our contract there is language that is in place for notification for employees returning to work. At this point in order to stay on track, my HR Department is reaching out to Hartford Health to identify a date for testing UNITE employees based on our existing relationship with Hartford Health.

Once again thanks to all that have been supportive and working to move this forward so that on day one UConn students will once again enjoy the fine meals that UConn Dining is known for.

Best,  
Dennis

---

**From:** Delello, Christopher <christopher.delello@uconn.edu>  
**Sent:** Friday, July 24, 2020 1:17 PM  
**To:** Daniels, Gregory <gregory.daniels@uconn.edu>; Pierce, C <dennis.pierce@uconn.edu>  
**Cc:** Horn, Amy <amy.horn@uconn.edu>; Kearney, Kathleen <kathleen.kearney@uconn.edu>; Gelston, Nicole <nicole.gelston@uconn.edu>; Jordan, Scott <scott.jordan@uconn.edu>

**Subject:** RE: COVID-19 Testing Dinning Group

Greg, I was unaware of any of these contracts so it is difficult to navigate this today – I first heard about it on the call with HHC this morning. This effort seems to be running parallel to the efforts we were trying to stand up for Dining Services at reentry but I defer to Dennis and his HR team and would be happy to discuss on Monday or this weekend. I also copy in Nicole Gelston and Scott Jordan as UConn HR typically has not had access to Unite Here employees but I will do all I can to support them in these efforts but cannot lift up testing for 400 dining hall employees before August 4<sup>th</sup>.

I had suggested CVS Aetna but not sure that contract is a “go” so I think HHC is a viable option. MY understanding is that Scott Jordan is willing to fund the testing for Unite Here employees – this will mean about \$22 more per test than the UCH contract. Happy to discuss over the weekend or Monday. The Brown Building will be down tomorrow from 6 am to 3 pm and I will not have access to computers then but feel free to call or test me and we can talk. Have a great weekend everyone, Chris

---

**From:** Daniels, Gregory <[gregory.daniels@uconn.edu](mailto:gregory.daniels@uconn.edu)>

**Sent:** Friday, July 24, 2020 1:06 PM

**To:** Delello, Christopher <[christopher.delello@uconn.edu](mailto:christopher.delello@uconn.edu)>; Pierce, C <[dennis.pierce@uconn.edu](mailto:dennis.pierce@uconn.edu)>

**Cc:** Horn, Amy <[amy.horn@uconn.edu](mailto:amy.horn@uconn.edu)>; Kearney, Kathleen <[kathleen.kearney@uconn.edu](mailto:kathleen.kearney@uconn.edu)>

**Subject:** COVID-19 Testing Dinning Group

**Importance:** High

Good Afternoon Chris and Dennis,

I am writing on behalf of the procurement and contracting team to seek clarity with regard to the 400 (approx.) dining employees that Dennis needs to provide timely notice to before they return to campus on or about August 2-4, 2020. Amy Horn from my area is ready to amend the University's Hartford Health Care (HHC) contract (which is separate from the Controller's contract) to include testing for the dinning employees. However, she needs to confirm whether the university will test the dinning employees given the legal concerns of testing an employee vs. non-employee and how that legally impacts employee status. She also needs to confirm whether UConn's HHC contract is the appropriate HR approved contracting vehicle for this targeted group.

Chris – Would you like Amy to move forward with amending UConn's HHC contract (attached)? Do you prefer to use another vendor for the 400 or so dinning employees?

Any guidance on how Amy should proceed is appreciated. We are happy to jump on a call if that will help.

Sincerely,

**Gregory F. Daniels, J.D.**

Interim Associate Vice President of UBS and Chief Procurement Officer/  
University Director of Procurement Contracts and Compliance

University of Connecticut  
University Business Services  
Procurement Contracting & Compliance Department  
3 Discovery Drive, Unit 6076, Room 215  
Storrs, CT 06269-6076  
Phone: (860) 486-1094  
Fax: (860) 486-1953  
E-mail: [gregory.daniels@uconn.edu](mailto:gregory.daniels@uconn.edu)  
Web: <https://contracting.ubs.uconn.edu/>



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**From:** [Delello, Christopher](#)  
**To:** [Clokey, David](#); [Rhynhart, Hans](#)  
**Cc:** [Page, Shannon](#); [Pierce, C](#); [Schipani, Pamela](#); [Gilbert, Michael](#); [Daugherty, Eleanor](#); [Schipani, Pamela](#)  
**Subject:** RE: Dining Services and Residential Life Covid Testing Questions  
**Date:** Wednesday, July 22, 2020 9:35:13 AM

---

[To Unite Here](#) and testing files

---

**From:** Clokey, David <david.clokey@uconn.edu>  
**Sent:** Tuesday, July 21, 2020 6:27 PM  
**To:** Delello, Christopher <christopher.delello@uconn.edu>; Rhynhart, Hans <hans.rhynhart@uconn.edu>  
**Cc:** Page, Shannon <shannon.page@uconn.edu>; Pierce, C <dennis.pierce@uconn.edu>; Schipani, Pamela <p.schipani@uconn.edu>; Gilbert, Michael <michael.gilbert@uconn.edu>; Daugherty, Eleanor <eleanor.daugherty@uconn.edu>; Schipani, Pamela <p.schipani@uconn.edu>  
**Subject:** Dining Services and Residential Life Covid Testing Questions  
**Importance:** High

Hi Chris and Hans,

Dennis and I met with Shannon Page this morning to review the testing process of the UNITE employees (300+) and we also discussed the small cohort of Residential Life staff that need to be tested that were not part of Phase 1 or Phase 2 for the Athletic pilots. The questions we discussed are summarized by Shannon below. The timeframe for staff to start working on campus for Residential Life is next week and for the UNITE staff they need to be tested and at work by August 10. We appreciate your thoughts about how we can work with the testing process as defined and meet the earlier timelines for both Dining and Res Life staff. My colleagues and I would be happy to meet with you as needed. Thank you for your consideration.

Regards,

David

David Clokey  
Assistant Vice President for Student Affairs  
University of Connecticut  
(v): 860.486.2265



STUDENTS TODAY  
HUSKIES FOREVER

---

**From:** Page, Shannon <[shannon.page@uconn.edu](mailto:shannon.page@uconn.edu)>  
**Sent:** Tuesday, July 21, 2020 12:09 PM

**To:** Pierce, C <[dennis.pierce@uconn.edu](mailto:dennis.pierce@uconn.edu)>; Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>; Mullaney, Nancy <[nancy.mullaney@uconn.edu](mailto:nancy.mullaney@uconn.edu)>

**Subject:** DDS Covid Questions

Hi Dennis, David, and Nancy,

I received clarification that the questions we discussed on the call today need to be sent directly from you to Chris Delello and Chief Rhynhart.

For your reference, these are the questions I left the meeting with:

- How many testing slots are there per day?
- Can Dining Services require UNITE to be tested? (This is thought to help staff with apprehension in returning to work. Seems that Amy, president of the union, is in support. Almost all UCPEA dining staff were previously tested within the pilot phases.)
- Can the communication with instructions on how to sign up recommend that those that are returning to campus later in August don't take the first slots available? (I.e. prioritize for staff that need to be back on campus prior to students).
- Can Dining Services be involved in scheduling UNITE employees? This is really needed due to their payroll coding and so they can follow-up with UNITE employees to ensure they get tested. [In the pilot program, Dining had to bring people back from unemployment for a week in order to get tested.]
- Related, could the approximately 7 **new** Residence Hall Directors be prioritized for testing?

Given the above questions, is there any way some employees can be tested prior to August 4<sup>th</sup>? Potentially on a separate agreement? Or can we schedule these UNITE and Res Hall Directors over the first few days that testing is available before it becomes available to the rest of those employees returning to Campus?

Thanks,  
Shannon

---

**Shannon K. Page**  
**HR Specialist**  
**MPA, SHRM – Senior Certified Professional**  
**UConn Department of Human Resources**  
**9 Walters Avenue, Unit 5075**  
**Storrs, CT 06269-5075**  
**P: (860) 486-0410**  
**F: (860) 486-0397**

**From:** [Page, Shannon](#)  
**To:** [Downs, Catherine](#)  
**Cc:** [Gilbert, Michael](#); [Clokey, David](#); [Murdock, Stacey](#)  
**Subject:** RE: DSA Return to Campus/COVID Testing  
**Date:** Monday, July 27, 2020 6:28:22 PM

---

Hi Cathy,

Thanks for the spreadsheet. Can we change a couple categories? Critical infrastructure is meant to be more public safety, facilities, IT. Not advancing the student mission, which we know is the overall goal.

For instance, could we change those in the critical infrastructure category in UConn Recreation to direct student contact (though I understand if you want to keep Darin as critical infrastructure).

Can those in the critical infrastructure category in Student Activities be changed to direct student contact? Although maybe Kathleen O'Dea, Karen, Carol, Amanda need to be rotational on-campus support if direct student contact is not a primary function of their jobs?

I would say those that are in the critical infrastructure category in Student Health and Wellness, with the exception of custodial staff, should be rotational on-campus support.

Are you okay with these changes?

Thanks,  
Shannon

---

**Shannon K. Page**  
**HR Specialist**  
**MPA, SHRM – Senior Certified Professional**  
**UConn Department of Human Resources**  
**9 Walters Avenue, Unit 5075**  
**Storrs, CT 06269-5075**  
**P: (860) 486-0410**  
**F: (860) 486-0397**

---

**From:** Downs, Catherine <catherine.downs@uconn.edu>  
**Sent:** Monday, July 27, 2020 4:32 PM  
**To:** Page, Shannon <shannon.page@uconn.edu>  
**Cc:** Gilbert, Michael <michael.gilbert@uconn.edu>; Clokey, David <david.clokey@uconn.edu>;  
Murdock, Stacey <stacey.murdock@uconn.edu>  
**Subject:** DSA Return to Campus/COVID Testing

Hi Shannon,

Please find attached the Division of Student Affairs Return to Campus/COVID testing information you requested. Please feel free to reach out to me or Stacey if you have any questions.

Thank you.

Cathy

*Cathy Downs*

Executive Assistant

Office of the Vice President for Student Affairs

233 Glenbrook Road, Unit 4121

Storrs, CT 06269-4121

860-486-2265 – p

860-486-1194 – f

[Catherine.downs@uconn.edu](mailto:Catherine.downs@uconn.edu)



**From:** [Doerr, Daniel](#)  
**To:** [Gilbert, Michael](#)  
**Cc:** [Downs, Catherine](#)  
**Subject:** RE: DSA 2019/20 Goals  
**Date:** Tuesday, July 14, 2020 7:58:59 AM

---

Hi Michael,

Sounds good. I will reach out to a few folks to get some updates. I didn't put out the call for updates this spring since everyone was immersed in COVID response. I should be able to get the essential info quickly. I will send the info along in a grid format.

Dan

Daniel J. Doerr, MA  
he|him|his  
Assistant to the Vice President for Student Affairs – Planning and Assessment  
Office of the Vice President for Student Affairs  
233 Glenbrook Rd, Unit 4121  
Storrs, CT 06269-4121  
860.486.2265

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**From:** Gilbert, Michael <michael.gilbert@uconn.edu>  
**Sent:** Monday, July 13, 2020 1:09 PM  
**To:** Doerr, Daniel <daniel.doerr@uconn.edu>  
**Cc:** Downs, Catherine <catherine.downs@uconn.edu>  
**Subject:** DSA 2019/20 Goals

Hi Dan,

It's that time of year again (though maybe a little late) can you provide me with the most up-to-date copy of our 2019/20 document with your notes of what we've accomplished in the next couple days?

I want to brief Tom K at our next 1 on 1 meeting and to start thinking about priorities in the year ahead.

Please feel free to call with any questions.

Thanks.

Michael

**From:** [Daugherty, Eleanor](#)  
**To:** [Costanzo, Cynthia](#); [Schipani, Pamela](#)  
**Cc:** [Eror, Ellyssa](#); [Onorato, Suzanne](#); [Gilbert, Michael](#)  
**Subject:** RE: Fall Opening Help  
**Date:** Monday, July 13, 2020 8:34:37 AM

---

Hi Folk,

This is s a decision that will need to be guided by consultation with our medical teams and best practice. I look forward to my conversation with folks later this week.

All the best,

Elly

---

**From:** Costanzo, Cynthia <cynthia.costanzo@uconn.edu>  
**Sent:** Monday, July 13, 2020 8:33 AM  
**To:** Schipani, Pamela <p.schipani@uconn.edu>  
**Cc:** Daugherty, Eleanor <eleanor.daugherty@uconn.edu>; Eror, Ellyssa <ellyssa.eror@uconn.edu>; Onorato, Suzanne <suzanne.onorato@uconn.edu>  
**Subject:** RE: Fall Opening Help

Pam,

I addressed all of this with Michael, David and Joe on Friday and Michael indicated that he was planning to address this item at the AVP meeting today. Specific to student staff training, although most of the training has been shifted to a virtual environment, I will need to engage some level of in-person training prior to reopening. Regardless of the opening date, I will need access time to train our staff as our operation has changed considerably. We have developed a plan to train our staff in small groups and would certainly adhere to all appropriate guidelines, but yes, Pam, I agree, there are many details to explore further.

Cyndi

*Cynthia Costanzo*

Executive Director | UConn Recreation

2060 Hillside Road U-1273

Storrs, CT 06269

**Office:** 860.486.2264 | **Fax:** 860.486.5064



---

**From:** Schipani, Pamela <p.schipani@uconn.edu>  
**Sent:** Monday, July 13, 2020 7:49 AM  
**To:** Costanzo, Cynthia <cynthia.costanzo@uconn.edu>

**Cc:** Daugherty, Eleanor <[eleonor.daugherty@uconn.edu](mailto:eleonor.daugherty@uconn.edu)>; Error, Ellyssa <[ellyssa.error@uconn.edu](mailto:ellyssa.error@uconn.edu)>; Onorato, Suzanne <[suzanne.onorato@uconn.edu](mailto:suzanne.onorato@uconn.edu)>

**Subject:** RE: Fall Opening Help

Thanks Cyndi for letting me know, I completely understand and I think that this brings up an issue that effects more than the Rec Center. We have received a few inquiries from departments on campus about having student workers work during the August 14 – 31 time frame and the advice we have received from SHaW is they need to be quarantining. I don't think we have actually talked about this as a group nor has advice been given to the campus and I think we should. We need to figure out if this is a policy or something else.

I'm copying Elly, Suzanne, and Ellyssa so they too can think about this.

Take Care,

Pam

Pamela D. Schipani, Ed.D.  
She-Her-Hers  
Executive Director of Residential Life  
1346 Storrs Road, Unit 4238  
Phone: 860-486-6187  
Fax: 860-486-6161  
[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)



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---

**From:** Costanzo, Cynthia <[cynthia.costanzo@uconn.edu](mailto:cynthia.costanzo@uconn.edu)>

**Sent:** Monday, July 13, 2020 7:41 AM

**To:** Schipani, Pamela <[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)>

**Subject:** RE: Fall Opening Help

Pam,

I have instructed my staff not to respond to your request until I can confirm our opening date. At this point we remain unclear if we are expected to open on the 15<sup>th</sup> or not until the 31<sup>st</sup>. If we do not open until the 31<sup>st</sup>, I will certainly ask my staff to assist as needed. If we need to open on the 15<sup>th</sup>, we will need to devote all of our resources to managing the Center. I hope you understand and I should know more today as this topic is on the agenda for the AVP meeting.

Cyndi

## *Cynthia Costanzo*

Executive Director | UConn Recreation

2060 Hillside Road U-1273

Storrs, CT 06269

**Office:** 860.486.2264 | **Fax:** 860.486.5064



---

**From:** Schipani, Pamela <[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)>

**Sent:** Monday, July 13, 2020 7:37 AM

**To:** Gilbert, Michael <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>; Daugherty, Eleanor <[eleanor.daugherty@uconn.edu](mailto:eleanor.daugherty@uconn.edu)>; Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>; Korb, Donna <[donna.korb@uconn.edu](mailto:donna.korb@uconn.edu)>; Briody, Joseph <[joseph.briody@uconn.edu](mailto:joseph.briody@uconn.edu)>; Doerr, Daniel <[daniel.doerr@uconn.edu](mailto:daniel.doerr@uconn.edu)>; Murdock, Stacey <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>; Sousa, Len <[len.sousa@uconn.edu](mailto:len.sousa@uconn.edu)>; Kernozicky, Stephanie <[stephanie.kernozicky@uconn.edu](mailto:stephanie.kernozicky@uconn.edu)>; Armstrong, Maureen <[maureen.armstrong@uconn.edu](mailto:maureen.armstrong@uconn.edu)>; Armstrong, John <[j.armstrong@uconn.edu](mailto:j.armstrong@uconn.edu)>; Buda, Megan <[megan.buda@uconn.edu](mailto:megan.buda@uconn.edu)>; Catoe, Jamel <[jamel.catoe@uconn.edu](mailto:jamel.catoe@uconn.edu)>; Downs, Catherine <[catherine.downs@uconn.edu](mailto:catherine.downs@uconn.edu)>; Pierce, C <[dennis.pierce@uconn.edu](mailto:dennis.pierce@uconn.edu)>; Arias-Cirinna, Claudia <[claudia.arias-cirinna@uconn.edu](mailto:claudia.arias-cirinna@uconn.edu)>; Costanzo, Cynthia <[cynthia.costanzo@uconn.edu](mailto:cynthia.costanzo@uconn.edu)>; Rudzik, Monica <[monica.rudzik@uconn.edu](mailto:monica.rudzik@uconn.edu)>

**Cc:** Onorato, Suzanne <[suzanne.onorato@uconn.edu](mailto:suzanne.onorato@uconn.edu)>

**Subject:** Fall Opening Help

Good Morning,

Fall opening is just around the corner and Residential Life and SHaW are desperately in need of your help. As you know, we are bringing students back two weeks early so that they can be COVID tested and then self-quarantine for 14 days before classes start. Opening will take place from August 14 – 17 and will take numerous staff several hours to complete the process. We expect that many professional staffs will still be telecommuting during this time, as the semester will not begin until August 31 yet we need Student Affairs colleagues to come onto campus to help with the move-in process (this is NOT carrying boxes). There is a lot to do at the check-in locations and so we are asking you to please commit a day or two to help our students' transition to campus go as smoothly as possible.

Please sign up to help out! The announcement that was already forwarded to you is copied below. Please share with your staff and encourage them to sign up as well.

The Fall 2020 Opening Team needs YOU! In order to welcome our students back in the best way possible, Residential Life and SHaW will need help from additional professional staff. Opening is from Friday August 14 – Monday August 17 from 9-3pm each day. We need staff to commit for the full day when signing up as the positions to fill have some short training involved. Please sign up before July 14 using the following link: <https://reslife.uconn.edu/fall-2020-move-in/>

Thank you for your support, I hope we can demonstrate to our Huskies as they arrive that we are

there for them and excited to have them on campus!  
Stay well,  
The Fall 2020 Opening Team

Pamela D. Schipani, Ed.D.  
She-Her-Hers  
Executive Director of Residential Life  
1346 Storrs Road, Unit 4238  
Phone: 860-486-6187  
Fax: 860-486-6161  
[p.schipani@uconn.edu](mailto:p.schipani@uconn.edu)



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**From:** [Gilbert, Michael](#)  
**To:** [Barbara Roche](#)  
**Subject:** Re: Important Communication Sent to Students  
**Date:** Friday, August 7, 2020 9:54:59 AM

---

Yeah in the newspapers today

Sent from my iPhone

On Aug 7, 2020, at 9:04 AM, Barbara Roche <[broche@crocker.com](mailto:broche@crocker.com)> wrote:

\*Message sent from a system outside of UConn.\*



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August 6, 2020

Dear UMass parents and families,

Below, please find a copy of a communication sent to your student regarding plans for fall 2020. Please continue to visit our **reopening website**, which we are currently updating to include frequently asked questions related to today's announcement. .

---

August 6, 2020

To the Campus Community:

I am writing to you this evening to announce significant changes to our fall reopening plan.

The worsening conditions of the COVID-19 pandemic nationally have led us to make the difficult decision to significantly reduce our campus population for the fall. While we remain committed to our previously announced instructional plan, regrettably, we are reversing our previously announced offer to provide on-campus housing for students whose coursework is entirely remote. Only students who are enrolled in essential face-to-face classes, including laboratory, studio and capstone courses, which have been designated in SPIRE, will be accommodated in campus residence halls and be granted access to campus facilities and dining this fall. All other students, whose courses do not require a physical presence on campus, should plan to engage in their studies remotely, from home. In the interest of public health, we also strongly urge our off-campus students whose coursework is remote to refrain

from returning to the Amherst area for the fall semester, for they, too, will not have campus facilities at their disposal. Research laboratories, many of which resumed operation in the spring, will remain open.

We recognize there are some students who are dependent on campus housing and dining, and others, including some international students with specific visa requirements and students in healthcare fields, who will need to reside on campus. These situations will be handled on a case-by case basis, and in most instances will be accommodated.

These measures are intended to mitigate the potential spread of COVID-19 and to more effectively deploy our viral testing, contact tracing, and quarantine and isolation resources. We are moving forward with the implementation of wide-ranging viral testing protocols on campus this fall, adopting practices that go well beyond federal and state recommendations. For instance, the U.S. Centers for Disease Control and Prevention currently do not recommend testing of asymptomatic individuals without known exposure to a person with COVID-19. However, in these unprecedented times, we are committed to spending millions of dollars for additional testing and the staffing to conduct it. We believe these steps, coupled with a significant reduction in campus population, are the best means to safeguard the health and wellbeing of our community.

I realize that today's announcement will cause disruption for many of you and is a major departure from the plan we released in June. Our intention at that time, with our plans to conduct most classes remotely while inviting all students back to campus, was to strike a balance between the immersive residential experience so important to our students' development and the health and safety of the entire community in the Amherst area. Unfortunately, despite our best efforts and detailed planning, the proliferation of the pandemic has left us with no choice but to pursue this more stringent approach.

Quite simply, when we make a clear-eyed assessment of the public health data and comparable reopening attempts that are playing out across the country, we feel that we have no choice but to make the difficult decision to enact these changes to our fall plan. Our deliberations were also informed by the health and safety concerns expressed by our faculty and staff and by the citizens and leadership in our host community, Amherst. In addition, we determined that the risk of a mid-semester closing of the campus is real, and that making the decision not to bring students back to campus is preferable to sending everyone home in the event of an uncontrolled outbreak.

We will make every effort to address your concerns and questions as they arise and to update you regularly as the semester approaches. In the meantime, I encourage you to visit our [reopening website](#), which we are currently updating to include frequently asked questions related to today's announcement. You can also email us at [fallplanning@umass.edu](mailto:fallplanning@umass.edu) with comments and concerns.

As we grapple with the implications of this announcement, I urge you to keep in mind that you are not alone. Whether studying or working virtually or in person, you are a member of the UMass community, guided by the call to "be revolutionary." In the face of adversity, we must all be inspired to think in new ways, to challenge convention, to dream big, and to make a difference. I am convinced that in these difficult times, we will strengthen the ties that bind us and emerge stronger and better prepared to take on any new challenges.

I am deeply grateful for your patience and understanding. And I look forward to the day that we will all be together again.

Sincerely,

Chancellor Kumble R. Subbaswamy

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Email: [umassparents@umass.edu](mailto:umassparents@umass.edu) • Phone: (413) 577-4444 • Fax: (413) 545-9631  
Office of Parent Services website • [UMass Amherst Parents on Facebook](#)  
• [UMass Amherst Family to Family blog](#) and [Facebook group](#)

*Treating Our Parents as Partners*

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**From:** [Catherine Kotrba](#)  
**To:** [fxr3464@yahoo.com](mailto:fxr3464@yahoo.com)  
**Cc:** [marianne.young@gmail.com](mailto:marianne.young@gmail.com); [Tom Young](#); [Gilbert, Michael](#); [Janet Roche](#)  
**Subject:** Re: Please read - COVID data update  
**Date:** Tuesday, July 28, 2020 3:56:53 PM

---

\*Message sent from a system outside of UConn.\*

Exactly Mare

Sent from my iPhone

On Jul 28, 2020, at 11:56 AM, Frank Roche <[fxr3464@yahoo.com](mailto:fxr3464@yahoo.com)> wrote:

Well said. We all are.

[Sent from Yahoo Mail on Android](#)

On Tue, Jul 28, 2020 at 11:16 AM, Marianne Young  
<[marianne.young@gmail.com](mailto:marianne.young@gmail.com)> wrote:

Thanks, Frankie.

I am spending so much time trying to figure out what's true, what's not, what's politics, who is a trusted source ... unbelievably crazy times.

On Tue, Jul 28, 2020 at 10:04 AM Frank Roche <[fxr3464@yahoo.com](mailto:fxr3464@yahoo.com)> wrote:

It is official, based on data from the [CDC](#) and state health departments as of yesterday the COVID-19 death rate in 43 states is no more than a seasonal flu in 2018 or 2019. Ninety-nine point eight percent of people infected with COVID do not require hospitalization. Forty-three percent of all U.S. counties do NOT have 1 COVID death.

Four conclusions are solidifying each day: the CDC, the NIH, and state health departments were all wildly wrong in their forecasts about COVID, public policy reaction to COVID-19 is the biggest economic policy mistake in U.S. history, continued economic lock downs and social distancing guidelines in Dem led states are now increasingly motivated by those red state leaders intent on keeping the economy weak in order to ensure a Trump defeat in November helped by the fear based demand for mail-in voting, and increased and repeated voluntary testing is responsible for the ongoing rise in COVID cases in the U.S.

Updated COVID spreadsheet attached. Take note of the top five worst performing states in each category.

Please take the time to read:

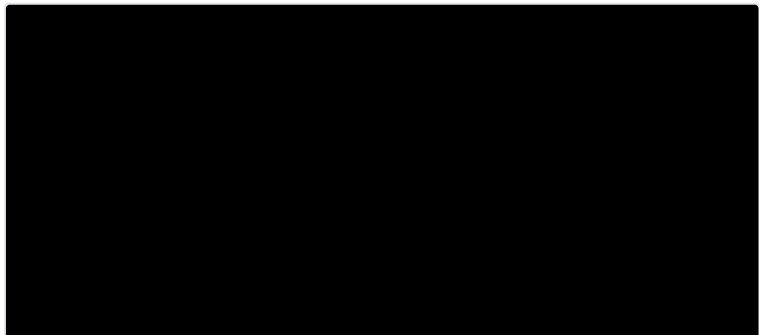
[Sweden: The One Chart That Matters](#)



**Sweden: The One Chart That Matters**

The secret of Sweden's success is that its experts settled on a strategy that was realistic, sustainable and sci...

[The COVID Coup](#)



**The COVID Coup**

And how to unlock ourselves.

Frank Roche

**From:** [Clokey, David](#)  
**To:** [Downs, Catherine](#); [Murdock, Stacey](#)  
**Cc:** [Gilbert, Michael](#)  
**Subject:** RE: Return to Campus/COVID Testing  
**Date:** Tuesday, July 21, 2020 6:27:42 PM

---

Thank you both!

David

---

**From:** Downs, Catherine <catherine.downs@uconn.edu>  
**Sent:** Tuesday, July 21, 2020 6:27 PM  
**To:** Murdock, Stacey <stacey.murdock@uconn.edu>; Clokey, David <david.clokey@uconn.edu>  
**Cc:** Gilbert, Michael <michael.gilbert@uconn.edu>  
**Subject:** RE: Return to Campus/COVID Testing

Sounds good

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Murdock, Stacey" <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>  
Date: 7/21/20 6:24 PM (GMT-05:00)  
To: "Clokey, David" <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>  
Cc: "Downs, Catherine" <[catherine.downs@uconn.edu](mailto:catherine.downs@uconn.edu)>, "Gilbert, Michael" <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>  
Subject: Re: Return to Campus/COVID Testing

Hi, Cathy if you send me what you have completed so far I can work to translate it into this spreadsheet. Let's talk in the morning.

On Jul 21, 2020, at 6:16 PM, Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)> wrote:

Hi Stacey and Cathy,

Do you think you can use the information already provided by department heads in the spreadsheets you created, Cathy and complete this request – or at least take a first pass and figure out where the questions are? The reason for most, if not all will be “Direct Student Contact” or, in some cases, “Rotational On Campus Support”. In looking over the list, there are LOTS of missing phone numbers – not sure how we get

those except to ask the Department Heads to ask for this information. I will be in the Title IX training but will be able to respond to emails as needed.

Thanks,

David

---

**From:** Gilbert, Michael <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>  
**Sent:** Tuesday, July 21, 2020 4:45 PM  
**To:** Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>; Murdock, Stacey <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>  
**Cc:** Downs, Catherine <[catherine.downs@uconn.edu](mailto:catherine.downs@uconn.edu)>  
**Subject:** Fwd: Return to Campus/COVID Testing

Hi David,  
This just in. Do you see any problems with completing this report?  
Michael

Sent from my iPhone

Begin forwarded message:

**From:** "Page, Shannon" <[shannon.page@uconn.edu](mailto:shannon.page@uconn.edu)>  
**Date:** July 21, 2020 at 2:29:03 PM EDT  
**To:** "Gilbert, Michael" <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>  
**Cc:** "Clokey, David" <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>, "Murdock, Stacey" <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>  
**Subject:** Return to Campus/COVID Testing

Dear Michael,

In response to Chief Human Resources Officer Christopher Delello's communication about returning to campus from yesterday, I write to share a spreadsheet of employees under your purview. Please review the list and identify the employees (faculty, staff, post-docs and special payroll) who will be returning to campus, who are already on campus and those who will remain telecommuting during the fall semester through December 31, 2020. It's important to remember that employees should return to or be on campus **only** for the following reasons:

1. Direct Contact with/Support for Students - defined as close professional contact with students within 6-ft for more than

15 minutes as a primary job function. For example, a classroom instructor in-front of students; residential life staff, certain academic functional assignments, staff providing continued window service; or a food/retail service professional. Even with these roles, where telecommuting or rotational programs can be supported, they should be.

2. Critical Infrastructure Support - defined as a role with or without direct student contact on a full time basis where all primary job functions cannot be done remotely, such as facility operations, police/fire, animal care and support. It does not include work that is “preferred” to be accomplished onsite or non-critical infrastructure work by an employee or manager or any such work that can continue to be done remotely in areas outside these critical infrastructure responsibilities.
3. Part-Time or Rotational Critical Support Functions often with No Direct Contact with/Support for Students – defined as roles that include some and limited critical administrative functions that cannot be done remotely, such as some financial, payroll, administrative and HR functions for a small number of hours per day for 1-2 days per week. It does not include work that is “preferred” to be onsite or non-critical infrastructure work by an employee or manager or any such work that can continue to be done remotely. Employee in this category should be less than 15% of a manager's staff.
4. Research Colleagues – research faculty and staff working in a lab approved for research reentry under the research ramp up process. Work that may be done remotely should continue to be done so. All sponsored program supported personnel must be working on responsibilities associated with the grant. Pay for lack of work expired at the end of June. Any situations where an employee is unable to work in the lab and who cannot telecommute should be noted. In this event, additional information will be forthcoming.

Note: We recognize that some individuals who fall within these categories are already on our campuses; if so, if they have not already been provided a University provided COVID test, one will be made available to them by the University. Undergraduate students and Graduate assistants will be tested using the student strategies that will be communicated by Student Health and Wellness.

It will be important and required that all managers and employees adhere to these registry categories of employees approved to be on campus – adherence will be essential to limit transmission, ensure the capability of social distancing, for contact tracing efforts and for contact notification and other important impacts. Any cases of failure to approve by a manager or onsite visits by an employee to campuses for work outside of these requirements will be swiftly addressed by Divisional leaders and the University. If any employees are approved to be on campus **after** the initial reentry and only if they fall into one of the above categories, you will need to notify who they are and in what category they belong along with their return to campus date as a gating condition by letting me know before they arrive on campus.

### **Employee Exchange Program**

The University requires that all manager and employees working remotely are able to continue to conduct meaningful and productive work from home as a full FTE. An employee must be able to work at home and deliver on position requirements or either voluntarily or at the requirement of their manager - be willing to take a temporary assignment to continue to be paid. For these situations, earlier this summer the Office of Human Resources developed and communicated our Employee Exchange Program and there are many roles that are needed as the University reopens. We ask managers and staff to refer here for more details

<https://hr.uconn.edu/employee-exchange-program/>.

### **What is Needed from you by July 27<sup>th</sup>**

When reviewing the list, please provide an anticipated return date for each staff member returning to campus. **This request only applies to faculty, staff, post-doctoral scholars and special payroll; we will not require any information from undergraduate and graduate students who may also be employees, including Graduate Assistants.** We have identified special payroll employees on the payroll as of July 15, 2020. If you have additional special payroll employees or affiliates, please add them to the spreadsheet in the rows where column A states “Add Affiliate if Needed” and complete the row to the best of your ability.

A couple of columns are highlighted below to provide additional



detail. Please feel free to contact me with any questions regarding the data.

5. Phase of Testing/Notes for Testing (Column A): Please leave this column as is; this column is for HR notes. If you were involved in the pilot testing program, this column will note whether your employee has been tested already.
6. Dual Employment Job(s) at UConn (Column G): this column provides information if this employee is working in other appointments at UConn. This is for informational purposes only.
7. System Leave Status (Column M): This column identifies if an employee is currently on leave.

**You need to complete/confirm the following data:**

1. Fall Expected Date of Return to Campus (Column O): Please indicate the date you wish the employee to return to campus but no later than August 31, 2020. If your employee has already been working on campus, please list the date they returned to campus originally. If your employee has been and will continue telecommuting please leave the cell blank.
2. Reason for Returning to Campus (Select from Drop-Down) (Column P): This column refers to the criteria set above in this communication. You must pick one of these criteria. Do not enter any other reasons.
3. Best Contact Phone for Testing (Column S): Please ensure a phone number is provided in this section. If there is a phone number already entered, please confirm it is accurate.
4. Address (Column V-Z): Please ensure the proper address in this section.

This information is critical for the registration and scheduling of COVID testing and must be provided to UConn Health by July 29<sup>th</sup> with testing scheduled to begin on August 4<sup>th</sup>. It is important to get the information back by July 27<sup>th</sup> as well because we will be notifying all employees for whom tests will be made available on July 28<sup>th</sup> and July 29<sup>th</sup> of what are the next steps.

Upon completion of the spreadsheet, the HR Department will reach out directly to the employees identified and notify them of the expectations around testing, training and gating conditions for returning to campus.

We realize that there are tight deadlines in these efforts, but appreciate your immediate assistance. Please return a completed spreadsheet to me by **Monday, July 27th**, and please let me know if you have any questions.

Thanks,  
Shannon

---

**Shannon K. Page**  
**HR Specialist**  
**MPA, SHRM – Senior Certified Professional**  
**UConn Department of Human Resources**  
**9 Walters Avenue, Unit 5075**  
**Storrs, CT 06269-5075**  
**P: (860) 486-0410**  
**F: (860) 486-0397**

<mime-attachment>  
<StudentAffairs\_Roster\_FallReOpening.xlsx>

**From:** [Clokey, David](#)  
**To:** [Page, Shannon](#)  
**Cc:** [Murdock, Stacey](#); [Gilbert, Michael](#)  
**Subject:** RE: Return to Campus/COVID Testing  
**Date:** Friday, July 24, 2020 12:40:02 PM

---

Hi Shannon,

We have sent all the information to each department head with the deadline of Noon on Monday for them to send it back to us to meet your deadline.

Thanks,

David

---

**From:** Page, Shannon <[shannon.page@uconn.edu](mailto:shannon.page@uconn.edu)>  
**Sent:** Friday, July 24, 2020 11:57 AM  
**To:** Gilbert, Michael <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>  
**Cc:** Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>; Murdock, Stacey <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>  
**Subject:** RE: Return to Campus/COVID Testing

Hi Michael, David, and Stacey,

I'm just checking in to see if you have any additional questions? I know you all have been working hard on the report and I imagine are making great progress.

This is just a friendly reminder that the response is due back by this Monday, July 27<sup>th</sup> by close of business, sooner if possible.

Thanks,  
Shannon

---

**Shannon K. Page**  
**HR Specialist**  
**MPA, SHRM – Senior Certified Professional**  
**UConn Department of Human Resources**  
**9 Walters Avenue, Unit 5075**  
**Storrs, CT 06269-5075**  
**P: (860) 486-0410**  
**F: (860) 486-0397**

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**From:** Page, Shannon <[shannon.page@uconn.edu](mailto:shannon.page@uconn.edu)>  
**Sent:** Tuesday, July 21, 2020 2:28 PM  
**To:** Gilbert, Michael <[michael.gilbert@uconn.edu](mailto:michael.gilbert@uconn.edu)>  
**Cc:** Clokey, David <[david.clokey@uconn.edu](mailto:david.clokey@uconn.edu)>; Murdock, Stacey <[stacey.murdock@uconn.edu](mailto:stacey.murdock@uconn.edu)>  
**Subject:** Return to Campus/COVID Testing  
**Importance:** High

Dear Michael,

In response to Chief Human Resources Officer Christopher Delello's communication about returning to campus from yesterday, I write to share a spreadsheet of employees under your purview. Please review the list and identify the employees (faculty, staff, post-docs and special payroll) who will be returning to campus, who are already on campus and those who will remain telecommuting during the fall semester through December 31, 2020. It's important to remember that employees should return to or be on campus **only** for the following reasons:

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Note: We recognize that some individuals who fall within these categories are already on our campuses; if so, if they have not already been provided a University provided COVID test, one will be made available to them by the University. Undergraduate students and Graduate assistants will be tested using the student strategies that will be communicated by Student

Health and Wellness.

It will be important and required that all managers and employees adhere to these registry categories of employees approved to be on campus – adherence will be essential to limit transmission, ensure the capability of social distancing, for contact tracing efforts and for contact notification and other important impacts. Any cases of failure to approve by a manager or onsite visits by an employee to campuses for work outside of these requirements will be swiftly addressed by Divisional leaders and the University. If any employees are approved to be on campus **after** the initial reentry and only if they fall into one of the above categories, you will need to notify who they are and in what category they belong along with their return to campus date as a gating condition by letting me know before they arrive on campus.

-

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### **What is Needed from you by July 27<sup>th</sup>**

When reviewing the list, please provide an anticipated return date for each staff member returning to campus. **This request only applies to faculty, staff, post-doctoral scholars and special payroll; we will not require any information from undergraduate and graduate students who may also be employees, including Graduate Assistants.** We have identified special payroll employees on the payroll as of July 15, 2020. If you have additional special payroll employees or affiliates, please add them to the spreadsheet in the rows where column A states “Add Affiliate if Needed” and complete the row to the best of your ability.

A couple of columns are highlighted below to provide additional detail. Please feel free to contact me with any questions regarding the data.

- Phase of Testing/Notes for Testing (Column A): Please leave this column as is; this column is for HR notes. If you were involved in the pilot testing program, this column will note whether your employee has been tested already.
- Dual Employment Job(s) at UConn (Column G): this column provides information if this

employee is working in other appointments at UConn. This is for informational purposes only.

- System Leave Status (Column M): This column identifies if an employee is currently on leave.

**You need to complete/confirm the following data:**

1. Fall Expected Date of Return to Campus (Column O): Please indicate the date you wish the employee to return to campus but no later than August 31, 2020. If your employee has already been working on campus, please list the date they returned to campus originally. If your employee has been and will continue telecommuting please leave the cell blank.
2. Reason for Returning to Campus (Select from Drop-Down) (Column P): This column refers to the criteria set above in this communication. You must pick one of these criteria. Do not enter any other reasons.
3. Best Contact Phone for Testing (Column S): Please ensure a phone number is provided in this section. If there is a phone number already entered, please confirm it is accurate.
4. Address (Column V-Z): Please ensure the proper address in this section.

This information is critical for the registration and scheduling of COVID testing and must be provided to UConn Health by July 29<sup>th</sup> with testing scheduled to begin on August 4<sup>th</sup>. It is important to get the information back by July 27<sup>th</sup> as well because we will be notifying all employees for whom tests will be made available on July 28<sup>th</sup> and July 29<sup>th</sup> of what are the next steps.

Upon completion of the spreadsheet, the HR Department will reach out directly to the employees identified and notify them of the expectations around testing, training and gating conditions for returning to campus.

We realize that there are tight deadlines in these efforts, but appreciate your immediate assistance. Please return a completed spreadsheet to me by **Monday, July 27<sup>th</sup>**, and please let me know if you have any questions.

Thanks,  
Shannon

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**Shannon K. Page**  
**HR Specialist**  
**MPA, SHRM – Senior Certified Professional**

**UConn Department of Human Resources**  
**9 Walters Avenue, Unit 5075**  
**Storrs, CT 06269-5075**  
**P: (860) 486-0410**  
**F: (860) 486-0397**

**From:** [Downs, Catherine](#)  
**To:** [Arias-Crinna, Claudia](#); [Armstrong, John](#); [Armstrong, Maureen](#); [Briody, Joseph](#); [Buda, Megan](#); [Canniff, Janice](#); [Catoe, Jamel](#); [Clokey, David](#); [Costanzo, Cynthia](#); [Daugherty, Eleanor](#); [Doerr, Daniel](#); [Downs, Catherine](#); [Frain, Jay](#); [Gilbert, Michael](#); [Kernozicky, Stephanie](#); [Korbel, Donna](#); [McComb, Karen](#); [Murdock, Stacey](#); [Onorato, Suzanne](#); [Pierce, C](#); [Schipani, Pamela](#); [Sousa, Len](#); [White, Ginger](#)  
**Subject:** Recent Communication to Students  
**Date:** Wednesday, August 12, 2020 9:15:54 AM  
**Attachments:** [quarantine email Final 8.11.20.docx](#)

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Dear Student Affairs Leadership Team:

Attached is a letter that was sent to all students yesterday from Residential Life. Several communications are being sent to students over the next few days that we will share with you for your information.

Please feel free to e-mail me with any questions. Thank you.

Be well,

Cathy

*Cathy Downs*

Executive Assistant

Office of the Vice President for Student Affairs

233 Glenbrook Road, Unit 4121

Storrs, CT 06269-4121

860-486-2265 – p

860-486-1194 – f

Catherine.downs@uconn.edu



**From:** [Murdock, Stacey](#)  
**To:** [Clokey, David](#); [Arias-Cirinna, Claudia](#); [Armstrong, John](#); [Armstrong, Maureen](#); [Briody, Joseph](#); [Catoe, Jamel](#); [Costanzo, Cynthia](#); [Daugherty, Eleanor](#); [Downs, Catherine](#); [Gilbert, Michael](#); [Kernozicky, Stephanie](#); [Korbel, Donna](#); [McComb, Karen](#); [Onorato, Suzanne](#); [Pierce, C](#); [Schipani, Pamela](#); [Sousa, Len](#); [Frain, Jay](#)  
**Subject:** return to work on campus testing  
**Date:** Tuesday, August 4, 2020 1:09:51 PM  
**Attachments:** [COVID-19 Testing Information.msg](#)  
[Testing Reminder and Updates.msg](#)  
[Update on COVID-19 Testing.msg](#)

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Hi,

Your employees who were designated as returning to work on campus this month should have received the attached emails from HR. If you know of anyone who did not, please let me know asap so that I can contact HR and get them on the list correctly. Also, if you have any status updates, please contact me as soon as you know (SPARs, etc.)

Thanks,

*Stacey*

Stacey H.P. Murdock  
Assistant to the Vice President for Student Affairs – Administrative Services  
UConn Office of the Vice President for Student Affairs  
233 Glenbrook Rd, Unit 4121  
Storrs, CT 06269-4121  
860.918.8281

**Students Today. Huskies Forever. ™**

**From:** [Jorgensen, Lauren](#)  
**To:** [Lejuez, Carl](#); [Shoulson, Jeffrey](#); [Shelby, Deborah](#); [Volin, John](#); [Holsinger, Kent](#); [Diplock, Peter](#); [Fuerst, Nathan](#); [Gilbert, Michael](#); [Daugherty, Eleanor](#); [Doerr, Daniel](#); [Croucher, Sarah](#); [Bresciano, Karen](#); [Henderson, Kristi](#); [Weiner, Daniel](#)  
**Cc:** [Blanchard, Lloyd](#); [Wrynn, Reka](#); [Campbell, Jeremy](#); [Inzirillo, Bridget](#); [Yahn, Laura](#); [Zheng, Youyou](#)  
**Subject:** SERU COVID19 Survey Results  
**Date:** Monday, July 13, 2020 3:51:12 PM  
**Attachments:** [SERU COVID19 UG CROSSTABS.xlsx](#)  
[SERU COVID19 GR CROSSTABS.xlsx](#)

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Good afternoon,

Last month UConn participated in the Student Experience in the Research University (SERU) Consortium COVID19 survey.

Attached are the results for the undergraduate and graduate SERU COVID surveys. We would be happy to compile additional analyses as well.

The following link is from SERU which has helpful information and policy briefs.

<https://cshe.berkeley.edu/seru-covid-survey-reports>

Let us know if you have any questions or concerns.

Kindest regards,

~Lauren

Lauren Jorgensen  
Director  
Office of Institutional Research and Effectiveness  
University of Connecticut  
860.486.1904  
oire.uconn.edu



**From:** [Clokey, David](#)  
**To:** [Arias-Cirinna, Claudia](#); [Armstrong, John](#); [Armstrong, Maureen](#); [Briody, Joseph](#); [Catoe, Jamel](#); [Costanzo, Cynthia](#); [Daugherty, Eleanor](#); [Doerr, Daniel](#); [Downs, Catherine](#); [Gilbert, Michael](#); [Kernozicky, Stephanie](#); [Korbel, Donna](#); [McComb, Karen](#); [Murdock, Stacey](#); [Onorato, Suzanne](#); [Pierce, C](#); [Rudzik, Monica](#); [Schipani, Pamela](#); [Sousa, Len](#)  
**Subject:** Space office guidebook from UPDC  
**Date:** Wednesday, July 15, 2020 11:56:11 AM  
**Attachments:** [Covid 19 office guidebook.pdf](#)

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Hi all,

As a follow up to SALT this morning, attached is the COVID-19 space office guidebook from Maria Groza that will hopefully answer many (if not most) of your office space set up questions. As she communicated to me: "If there are common questions, please let me know and I will make the appropriate changes, I see this document evolving once departments will start to configure space." If you have needs that are NOT met by this guide (traffic flow guidance may be a question for you), please contact Maria directly ([maria.groza@uconn.edu](mailto:maria.groza@uconn.edu)) and copy me on your question(s). She also shared that EHS has signage available and soon there will be guidelines for the workplace, <https://ehs.uconn.edu/ehs-covid-resources/>.

Have a great rest of your week!

Thanks,

David

**From:** [Shea, William](#)  
**To:** [Gilbert, Michael](#); [Perez, William](#); [Kendig, Tysen](#); [Dominguez, Teresa](#); [Swinney, Adrienne](#); [Kirk, Michael](#); [Jordan, Scott](#); [Shoulson, Jeffrey](#); [Rhynhart, Hans](#); [Jednak, Mike](#); [Mundrane, Michael](#); [Maric, Radenka](#); [Gelston, Nicole](#); [Delello, Christopher](#); [Agwunobi, Andrew](#); [Blanchard, Lloyd](#); [Napolitano, Kristi](#); [Ristau, Aris](#); [Daugherty, Eleanor](#); [Clokey, David](#); [Fazio, Patricia](#); [Reitz, Stephanie](#); [Ghaemolsabahi, Haleh](#); [Williams, Michelle](#); [Salafia, Lesley](#); [Hood, Keith](#); [Simpson, Janel](#); [Rubin, Rachel](#); [Wilder, Aliza](#); [Kaufman, Debbiann](#); [Duberek, Mary Rose](#); [Clark, Kerry](#); [Hawley, Nicole](#); [Brown, James \(james.brown@uconn.edu\)](#); [Lombardo, Joann](#); [Garber, Gail](#); [Sinko Steuber, Kelly](#); [Kelty, Andrea](#); [Fuerst, Nathan](#); [Weiner, Daniel](#); [Workman, Cara](#); [Cruickshank, Laura](#); [Daniels, Gregory](#)  
**Cc:** [Bosques, Lillian](#); [Carone, Debbie](#); [Balskus, Donna](#); [Benoit, Kim](#); [Zambo, Deborah](#); [Downs, Catherine](#); [Cote, Jen](#); [Hughes, Kristy](#); [Desjardin, Joanna](#); [Rouse, Mary](#); [LaMorte, Susan](#); [Kruger, Eric](#); [Boggis, Renee](#); [Buffkin, Karen](#); [Marcellino, Rosemary](#); [Dieckhaus, Kevin](#); [Casiero, Deena](#)  
**Subject:** UConn Phase 3 Reopen Plan  
**Date:** Monday, July 27, 2020 8:29:35 AM  
**Attachments:** [UConn Phase 3 Cover Memo - 23 July 2020.pdf](#)  
[UConn Reopen Phase 3 - Fall 2020 Final.pdf](#)  
[image001.png](#)

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Good Morning,

Attached you will find a cover/transmittal letter and the UConn Phase 3 Reopen Plan that was submitted to DPH and Mark Ojakian late last week.

Thank you to everyone who provided input.

Bill

/s/

WILLIAM P. SHEA

Director

Office of Emergency Management

Division of Public Safety

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